

VOORHEES TOWNSHIP BOARD OF EDUCATION
329 ROUTE 73, VOORHEES, NJ 08043

The regular meeting of the Voorhees Township Board of Education was held on Monday, October 30, 2017 at 7:30 PM at the Middle School, Mr. Richard Nelson, President, presiding.

I. PUBLIC NOTICE

Public notice of this meeting pursuant to the Open Public Meetings Act has been given by the Board Secretary in the following manner:

1. Posting written notice on the official bulletin board at the Voorhees Township Public Schools Administrative Building on August 3, 2017.
2. Publishing written notice in the Courier Post on August 7, 2017.
3. Filing written notice with the Clerk of Voorhees Township on August 3, 2017.

II. SALUTE TO THE FLAG

III. ROLL CALL

Present

Dana Galiano

Dr. Marissa Levy

Amy Lynch

Dawn Wallace

Bruce Karpf, Vice-President

Richard Nelson, President

Raymond J. Brosel, Jr., Superintendent

Dr. Frank T. DeBerardinis, Assistant Superintendent for Business/
Board Secretary

Howard Mendelson, Attorney

Absent

Barbara Dunleavy

Denise Kirkland

John Schmus

SERVICE AWARD

IV. MINUTES

1. Motion by Mr. Karpf, seconded by Mrs. Wallace, to approve the minutes of the meeting of September 27, 2017.

Motion carried, 4 ayes, 2 abstentions; Mrs. Galiano and Mr. Nelson.

V. INFORMATION ITEMS

1. Fire Drills and Safety Drills as shown on Attachment "A".
2. Suspensions as shown on Attachment "B".
3. Enrollment as of October 13, 2017

VI. COMMUNICATIONSVII. BOARD SECRETARY REPORT

1. Schools Health Insurance Fund
2. Long Range Facilities Plan
3. Transportation

VIII. SUPERINTENDENT REPORT

1. Annual Report of Violence and Vandalism
 - a. Electronic Violence and Vandalism
 - b. Public Hearing on 2016-2017 Annual Report of Violence and Vandalism
 - Mr. Nelson opened the floor for public comment:
There was no public comment.
 - Mr. Nelson closed the floor to public comment.
2. Harassment, Intimidation and Bullying Report – January 1, 2017 through June 30, 2017– Mrs. Donnelly
3. Electronic Violence and Vandalism Report – January 1, 2017 through June 30, 2017 – Mrs. Donnelly
4. VMS Drama Production – Mrs. Calabria

IX. COMMITTEE REPORT

1. Policy Committee – Dr. Levy reported the Committee reviewed policies on the agenda and recommend them for approval and recommended maintaining the current Transportation Policy No. 8600.

X. AUDIENCE PARTICIPATION

(The Board is limited in its ability to respond in public on the following matters: personnel, litigation, negotiations, attorney-client privilege.)

NONE

XI. BOARD COMMENTS

XII. TRANSPORTATION

Motion by Mrs. Lynch, seconded by Mr. Karpf, to approve:

1. ratifying accepting the lowest qualified quote for transportation services for the summer Extended School Year Program at the Voorhees Middle School and Signal Hill School effective July 5, 2017 through August 10, 2017 with Hillman Bus Service, as shown on Attachment “C”.
2. ratifying the cancelation of bus routes M1 to the Voorhees Middle School and O43 to the Osage School, effective October 23, 2017 with First Student Inc., as shown on Attachment “D”.
3. ratifying awarding a quote for the Voorhees Middle School, route M1, and the Osage School, route O43, to Hillman Bus Service, effective October 23, 2017 per the lowest qualified quote as shown on Attachment “E”.

Motion carried, 6 ayes.

XIII. POLICY

Motion by Dr. Levy, seconded by Mrs. Lynch, to approve:

1. the second reading of the following policies:

- a. 2700 Services to Nonpublic School Students
 - b. 7100 Long-Range Facilities Planning
 - c. 7101 Educational Adequacy of Capital Projects
 - d. 7102 Site Selection and Acquisition
 - e. 7130 School Closing
 - f. 7300 Disposition of Property
2. revising the following job descriptions as shown on Attachment "F".
 - a. Supervisor of Special Services
 - b. Supervisor/Assistant Principal
 - c. Director of Educational Technology
 - d. Director of Program Development
 - e. Principal

Motion carried, 6 ayes.

XIV. PERSONNEL

Motion by Mr. Karpf, seconded by Mrs. Wallace, to approve:

The Superintendent recommends the following for your approval:

1. requesting emergency approval from the New Jersey State Department of Education to employ staff pending outcome of background checks as indicated below by asterisk.
2. ratifying the employment of Jennifer O'Drain, cafeteria helper, for the period from September 27, 2017 through June 30, 2018 at a salary of Step 3, \$8,100, prorated.
3. ratifying the employment of Kimberly Pappert, cafeteria helper, for the period from October 11, 2017 through June 30, 2018 at a salary of Step 3, \$8,100, prorated.

4. ratifying the employment of Kishana Carter, cafeteria helper, for the period from October 2, 2017 through June 30, 2018 at a salary of Step 4, \$8,325, prorated.
5. ratifying the employment of Jill Ricca, substitute cafeteria helper, for the period from October 24, 2017 through June 30, 2018 at an hourly rate of Step 2, \$8.50.
6. ratifying the employment of Francis Maloney, custodian, for the period from October 9, 2017 through June 30, 2018 at a salary of Step 3, \$22,173, prorated.
7. ratifying the employment of Ashley Philip, school nurse, for the period from October 25, 2017 through June 30, 2018 at a salary of Step 1, BA, \$48,172, prorated.
8. ratifying the employment of Elaine Giosa, instructional associate, for the period from October 23, 2017 through June 30, 2018 at a salary of Step 1, NC, \$10,404 (\$16,762, prorated, 4.5 hours/day, 5 days/week), prorated.
9. ratifying the employment of Laura O'Dell, instructional associate, for the period from October 30, 2017 through June 30, 2018 at a salary of Step 1, NC, \$10,404 (\$16,762, prorated, 4.5 hours/day, 5 days/week), prorated.
10. ratifying the employment of Paula Blum, teacher, for the period from October 30, 2017 through June 30, 2018 at a salary of Step 1, BA, \$29,898 (\$48,172, prorated 4.5 hours per day, 5 days a week), prorated.
11. ratifying the employment of Ashley Izzo, teacher, for the period from October 30, 2017 through February 28, 2018 at a salary of Step 1, MA, \$51,967, prorated. (Leave Replacement Position)
12. ratifying revising the employment of Kristin Leber, teacher, from September 15, 2017 through June 30, 2018 to October 16, 2017 through June 30, 2018 at a salary of Step 1, MA, \$51,967, prorated.
13. ratifying revising the employment of Lisa Findley, instructional associate, for the period from September 18 through June 30, 2018 from Step 3, NC, \$10,090 (\$16,985 prorated, 4.25 hours/day, 5 days/week) to Step 3, NC, \$10,684 (\$16,985, prorated, 4.5 hours/day, 5 days/week), prorated.

14. revising the salary of Jamie Lescher, teacher, for the period from October 30, 2017 through June 30, 2018 from Step 1, BA, \$48,172 to Step 1, MA, \$51,967, prorated.
15. ratifying the employment, on an as needed basis, of Celeste Codario at Signal Hill School for the period from October 16, 2017 through November 1, 2017 as a substitute school nurse at a daily rate of \$240.86.
16. Tara Ratliff as a homebound instructor for the 2017 – 2018 school year.
17. revising the job title of Dr. Elaine Hill from Director of Special Services to Supervisor of Special Services.
18. ratifying the employment of personnel for providing special education and/or related services for the 2017-2018 school year as shown on Attachment “G”. (Names of students on file with Board Secretary)
19. ratifying the employment of CER personnel for the 2017-2018 school year as shown on Attachment “H”.
20. the employment of the following substitute teachers for the 2017 – 2018 school year at a daily rate of \$85:
 - a. Karen Malessa BS Penn State University
 - b. Cindy Burgstein MS Towson University
 - c. Alexandra Wilkins BS Fordham University
 - d. Jane Lazaras MA Johnson and Wales University
 - e. Hannah Waxman 130 C Rowan University
 - f. Sarah Latyn BA Rutgers University
 - g. Colleen Dellaportas MS Mercy College
 - h. Mary Heinemann BFA Rutgers University
 - i. Vincent Barker BS Temple University
21. the employment of the following substitute instructional associate for the 2017 – 2018 school year at a daily rate of \$75:

a. Fallon Duffy

22. ratifying revising the paid medical leave for M.D., teacher, from December 11, 2017 through January 4, 2018 to October 10, 2017 through November 2, 2017, then commencing November 3, 2017, an unpaid medical leave is approved until the birth of the child at which time an unpaid child rearing leave is approved through February 28, 2018. The family leave act shall be honored for the duration.
23. ratifying revising the paid medical leave for K.P., instructional associate, from September 29, 2017 through November 1, 2017 to September 18, 2017 through October 20, 2017, then commencing October 21, 2017, and unpaid childrearing leave is approved through November 1, 2017, during which time the family leave act shall be honored.
24. ratifying an unpaid child rearing leave for K.M., teacher, for the period from October 23, 2017 through January 2, 2018, during which time the family leave act shall be honored.
25. a paid medical leave for M.L., teacher, for the period from January 8, 2018 through March 5, 2018 then commencing March 6, 2018 an unpaid child rearing leave is approved through June 30, 2018, during which time the family leave act shall be honored.
26. a paid medical leave for C.M., teacher, for the period from November 17, 2017 through December 20, 2017 then commencing December 21, 2017 an unpaid child rearing leave is approved through June 30, 2018, during which time the family leave act shall be honored.
27. a paid medical leave for J.C., teacher, for the period from February 26, 2018 through April 13, 2108 then commencing April 14, 2018 an unpaid child rearing leave is approved through May 27, 2018, during which time the family leave act shall be honored.
28. ratifying the resignation of Carmella Iannelli, instructional associate, effective October 20, 2017.

Motion carried, 6 ayes.

XV.

DEFERRED ACTION

XVI. NEW BUSINESS

Motion by Ms. Galiano, seconded by Mr. Karpf, to approve:

1. the addition of the following sites as locations for Community Training Experience:
 - a. Cherry Hill's The Big Event Bowling
 - b. Chick-Fil-A (Voorhees, NJ)
 - c. Pleasant Valley Miniature Golf
 - d. Voorhees Fire Department
2. the following field trips:
 - a. Osage School, self contained class, November 16, 2017, Destination – Voorhees Fire Station, Voorhees, NJ.
 - b. Kresson School, self contained class, November 16, 2017, Destination – Voorhees Fire Station, Voorhees, NJ.
 - c. ET Hamilton School, self contained class, December 1, 2017, Destination – Target and Chick-Fil-A, Voorhees, NJ.
 - d. Osage School, self contained class, December 8, 2017, Destination – Target and Chick-Fil-A, Voorhees, NJ.
 - e. Kresson School, self contained class, December 8, 2017, Destination – Target and Chick-Fil-A, Voorhees, NJ.
 - f. Middle School, Drama Club, December 13, 2017, Destination – Media Theater, Media, PA.
 - g. Middle School, functional life skills class, December 18, 2017, Destination, Crowne Plaza Hotel, Cherry Hill, NJ.
 - h. ET Hamilton School, self contained class, January 19, 2018, Destination – We Rock the Spectrum, Mt. Laurel, NJ.
 - i. Osage School, self contained class, January 19, 2018, Destination – We Rock the Spectrum, Mt. Laurel, NJ.
 - j. Kresson School, self contained class, January 19, 2018, Destination – We Rock the Spectrum, Mt. Laurel, NJ.

- k. ET Hamilton School, self contained class, February 21, 2018, Destination – Cinemark Theaters, Somerdale, NJ.
- l. Osage School, self contained class, February 21, 2018, Destination – Cinemark Theaters, Somerdale, NJ.
- m. Kresson School, self contained class, February 21, 2018, Destination – Cinemark Theaters, Somerdale, NJ.
- n. ET Hamilton School, self contained class, March 23, 2018, Destination – Cherry Hill’s The Big Event and Bowling, Cherry Hill, NJ.
- o. Osage School, self contained class, March 23, 2018, Destination – Cherry Hill’s The Big Event and Bowling, Cherry Hill, NJ.
- p. Kresson School, self contained class, March 23, 2018, Destination – Cherry Hill’s The Big Event and Bowling, Cherry Hill, NJ.
- q. ET Hamilton School, self contained class, April 27, 2018, Destination – Pleasant Valley Miniature Golf and Passariello’s Pizza, Voorhees, NJ.
- r. Osage School, self contained class, April 20, 2018, Destination – Pleasant Valley Miniature Golf and Passariello’s Pizza, Voorhees, NJ.
- s. Kresson School, self contained class, April 20, 2018, Destination – Pleasant Valley Miniature Golf and Passariello’s Pizza, Voorhees, NJ.
- t. ET Hamilton School, kindergarten (AM & PM), May 10, 2018, Destination, Story Book Land, Egg Harbor Twp, NJ.
- u. Signal Hill School, fourth grade, May 11, 2018, Destination – The Philadelphia Zoo, Philadelphia, PA.
- v. ET Hamilton School, self contained class, May 18, 2018, Destination – Wawa and John Connelly Park, Voorhees, NJ.
- w. ET Hamilton School, third grade, May 18, 2018, Destination – The Philadelphia Zoo, Philadelphia, PA.

- x. Osage School, self contained class, May 25, 2018, Destination – Wawa and John Connelly Park, Voorhees, NJ.
 - y. Kresson School, self contained class, May 25, 2018, Destination – Wawa and John Connelly Park, Voorhees, NJ.
 - z. Signal Hill School, pre-school, May 29, 2018, Destination – Johnson’s Farm, Medford, NJ.
- 3. and ratify travel and related expenses for district employees as shown on Attachment “I”.
 - 4. ratifying, at no cost to the district, the attendance of Hillary Garr, instructional associate, at New Jersey School Board Convention in Atlantic City, New Jersey from October 24, 2017 through October 26, 2017.
 - 5. the 2017-2018 Nonpublic Technology Plan as shown on Attachment “J”.
 - 6. the Winter Sports Schedule for the 2017-2018 school year as shown on Attachment “K”.
 - 7. the first reading of the following curriculum guides (on file with Board Secretary):
 - a. Visual and Performing Arts – First through Eighth Grades
 - b. Social Studies – Kindergarten through Eighth Grades
 - 8. the M-1 and updated 2016-2021 Comprehensive Maintenance Plan (on file with Board Secretary) for submittal to the New Jersey Department of Education as shown on Attachment “L”.
 - 9. the revised 2016-2021 Long Range Facility Plan as shown on Attachment “M”.
 - 10. a Resolution for Cost Reimbursement for Food Services Management Services as shown on Attachment “N”.
 - 11. rescinding tuition contracts for the 2017-2018 school year with Winslow Township Board of Education for four (4) homeless students; Grades 2 and 4 regular education, \$14,652 each, and Grades 6 and 8 special education, \$31,237 each, for the period from September 13, 2017 through June 30, 2018. (Names of students on file with Board Secretary)

12. ratifying tuition contracts for the 2017-2018 school year with Camden City Board of Education (sending) for four (4) homeless students; Grades 2 and 4 regular education, \$14,652 each, and Grades 6 and 8 special education, \$31,237 each, for the period from September 13, 2017 through June 30, 2018. (Names of students on file with Board Secretary)
13. ratifying tuition contract for the 2017-2018 school year with Penns Grove-Carney's Point Board of Education (receiving) for two (2) homeless students; Grade K regular education \$13,354 and Grade 1 regular education, \$14,103 for the period from September 7, 2017 through June 30, 2018. (Names of students on file with Board Secretary)
14. ratifying tuition contract for the 2017-2018 school year with Camden City Board of Education (sending) for one (1) homeless student; Grade 5 regular education \$14,734, for the period from September 7, 2017 through June 30, 2018. (Names of students on file with Board Secretary)
15. ratifying out of district tuition and contracted services for special education for the 2017-2018 school year as shown on Attachment "O". (Names of students on file with Board Secretary)
16. Richard Kelbaugh, Camden County College, for fifteen (15) hours of classroom observation at Signal Hill School during the Fall 2017 semester.
17. Rachel Alston, Rutgers University, for student teaching at Kresson School during the Spring 2018 semester.
18. Chad Berman, The College of New Jersey, for three hundred (300) hours of clinical experience of school counseling at Voorhees Middle School during the Spring 2018 semester.

Motion carried, 6 ayes.

XVII. MEETING DATES

November 29, 2017

7:30 PM

Board Meeting
Kresson School

5. the Board of Education Certification resolution as follows:

BE IT RESOLVED That pursuant to N.J.A.C. 6A:23A-16.10(c), the Voorhees Township Board of Education certifies that as of September 30, 2017 and after review of the Secretary's Monthly Report and upon consultation with the appropriate district officials, to the best of the Boards' knowledge, no major account or fund has been over-expended in violation of N.J.A.C.6A:23A-16.10(b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

6. the purchasing resolution in accordance with 18A:18A-10 as follows:

BE IT RESOLVED That the Voorhees Township Board of Education does hereby authorize Frank T. DeBerardinis, the district's qualified purchasing agent, to make purchases of goods and services utilizing contracts entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors as needed for the month of September.

NONE

7. ratifying the Resolution for Member Participation in a Cooperative Pricing System with the Hunterdon County Educational Services Commission effective September 29, 2017 as shown on Attachment "S".
8. participation in the PEPPM, a Technology Bidding and Purchasing Program.

Motion carried, 6 ayes.

XXI. ADJOURNMENT

1. Motion by Mr. Karpf, seconded by Mrs. Lynch, to approve adjourning the meeting at 8:00 PM.

Motion carried unanimously.

VOORHEES TOWNSHIP PUBLIC SCHOOLS

July 2017 - June 2018

FIRE DRILL AND SCHOOL SAFETY DRILL SCHEDULE:

MONTH	SCHOOL	FIRE DRILL	SAFETY DRILL	TYPE OF DRILL
July	Hamilton	N/A	N/A	
	Kresson	7/13/2017	7/26/2017	Lockout
	Middle	7/13/2017	7/26/2017	Evacuation (Non-fire)
	Osage	N/A	N/A	
	Signal Hill	7/13/2017	7/20/2017	Room Clear
August	Hamilton	N/A	N/A	
	Kresson	8/2/2017	8/3/2017	Room Clear
	Middle	8/17/2017	8/23/2017	Lockout
	Osage	N/A	N/A	
	Signal Hill	8/2/2017	8/8/2017	Lockout
September	Hamilton	9/13/2017	9/18/2017	Evacuation (Non-fire)
	Kresson	9/14/2017	9/20/2017	Room Clear Drill
	Middle	9/27/2017	9/20/2017	Bomb Threat
	Osage	9/14/2017	9/20/2017	Evacuation (Non-fire)
	Signal Hill	9/15/2017	9/20/2017	Evacuation (Non-fire)
October	Hamilton	10/11/2017	10/3/2017	Lockdown
	Kresson	10/11/2017	10/26/2017	Lockdown
	Middle	10/10/2017	10/25/2017	Evacuation (Non-fire)
	Osage	10/11/2017	10/24/2017	Lockdown
	Signal Hill	10/5/2017	10/20/2017	Bomb Threat
November	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
December	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			
January	Hamilton			
	Kresson			
	Middle			
	Osage			
	Signal Hill			

SUSPENSIONS

Middle School

1 student	1 day	Inappropriate Behavior
1 student	2 days	Inappropriate Behavior
1 student	1 day	Inappropriate Behavior
1 student	2 days	Inappropriate Behavior

October 30, 2017

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VOORHEES TOWNSHIP SCHOOLS
ESY SUMMER QUOTE FORM

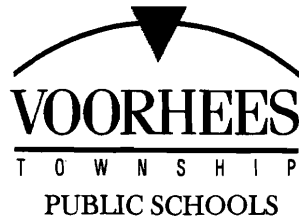
Per Diem Bus I: \$ <u>\$269.00</u>	Per Diem Aide I: \$ <u>\$58</u>
Per Diem Bus II: \$ <u>\$269.00</u>	Per Diem Aide II: \$ <u>58</u>
Per Diem Bus III: \$ <u>\$269.00</u>	Per Diem Aide III: \$ <u>58</u>
Per Diem Bus IV: \$ <u>\$269.00</u>	Per Diem Aide IV: \$ <u>58</u>
Per Diem Bus V: \$ <u>\$269.00</u>	Per Diem Aide V: \$ <u>58</u>
Per Diem Bus VI: \$ <u>N/Q 269.00</u>	Per Diem Aide VI: \$ <u>0</u>
Per Diem Bus VII: \$ <u>N/Q 269.00</u>	Per Diem Aide VII: \$ <u>0</u>
Per Diem Bus VIII: \$ <u>N/Q 269.00</u>	Per Diem Aide VIII: \$ <u>0</u>
Per Diem Bus IX: \$ <u>\$349.49</u>	Per Diem Aide IX: \$ <u>\$79.00</u>

Increase/decrease: \$ 0.99

Contractor Name: Hillman's Bus

Authorized signature: [Signature]

Due by: 12:00 pm, Wednesday, June 21, 2017



Raymond J. Brosel, Jr.
Superintendent of Schools

Frank T. DeBerardinis
*Assistant Superintendent
for Business/ Board Secretary*

329 Route 73
Voorhees, NJ 08043
(856) 751-8446, ext. 6114

E.T. Hamilton School
Kresson School
Osage School
Signal Hill School
Voorhees Middle School

October 18, 2017

First Student, Inc.
835 Watsonstown/New Freedom Rd.
Berlin, NJ 08009
Attn: Branch Manager / Margo Sadowy

Dear Margo,

This letter is to inform you that effective October 23, 2017 Voorhees Twp. will drop the following routes from our contracts.

From contract #0025, route M1, \$25,250.40, (140.28 per day)

From contract #0027, route O43, \$22,633.20, (125.74 per day)

You will no longer provide transportation for those routes effective that date.

I would like to thank you in advance for your understanding in this matter and look forward to our continued professional relationship.

Sincerely,

A handwritten signature in black ink, appearing to read "Diane Turner", is written over a horizontal line.

Diane Turner
Voorhees Twp. BOE
Transportation Coordinator

October 30, 2017

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VOORHEES TOWNSHIP SCHOOLS

PRICE QUOTE FORM

Per Diem Route M1: \$ 154.00

Per Diem Route M2: \$ _____

Per Diem Route M3: \$ _____

Per Diem Route O43: \$ 154.00

Per Diem Route O45: \$ _____

Per Diem Route O47: \$ _____

Increase/decrease: \$ 1.00

Contractor Name: HILLMAN'S BUS SERVICE

Authorized signature: [Signature]

I do not wish to quote: _____
(Contractor Name)

Due by: 12:00 pm, Tuesday, October 10, 2017
Fax to: 856-751-1625
Attention: Diane Turner

CAN START
10/23/17

TITLE: SUPERVISOR/DIRECTOR OF SPECIAL SERVICES Page 1

QUALIFICATIONS: 1. A Master's Degree in education with a major in special education or learning disabilities.
2. A supervisory certificate (supervisor or principal).
3. At least five years of experience in the public schools.

REPORTS TO: Assistant Superintendent of Schools

SUPERVISES: Child Study Team
Special Education Programs

JOB GOAL: 1. To develop, supervise, coordinate and evaluate all activities which are included in programs for children with disabilities within the Least Restrictive Environment.
2. To provide leadership in the development and maintenance of equal educational opportunities for students with disabilities to progress in and achieve the New Jersey Core Curriculum Content Standards with appropriate supports and accommodations.

PERFORMANCE RESPONSIBILITIES:

1. Plans for total programming for all special education children.
2. Develops, supervises and evaluates programs for students with disabilities.
3. Completes certificated staff evaluations when requested by immediate supervisor.
4. Develops inservice programs for special education staff and non-special education staff on topics related to students with disabilities.
5. Coordinates activities related to the identification, evaluation, program, and progress monitoring of students with disabilities.
6. Maintains accurate pupil information records and files regarding identification, evaluation, individual education program as required by state and federal regulations.
7. Assists in the development of policies related to the department of special education.
8. Serves as a consultant to administrators regarding programs for the exceptional child and inclusion of students with disabilities in the general education program.
9. Serves as a consultant to administrators regarding educational programs, materials and techniques to be implemented in the classroom.
10. Serves as a liaison between the Child Study Team and lay and professional groups.

TITLE: SUPERVISOR/DIRECTOR OF SPECIAL SERVICES Page 2

PERFORMANCE RESPONSIBILITIES: (Continued)

11. Prepares reports related to special education and special services.
12. Administers programs to assure compliance with all state and federal monitoring mandates, code and law.
13. Consults on the budget for the department of special education which includes the Child Study Team, special education programs, and related services.
14. Evaluates out-of-district instructional programs to determine the appropriateness of the instructional plan and feasibility of returning students to district as appropriate.
15. Performs such other duties as assigned by the Superintendent of Schools.

Terms of Employment: Ten, eleven or twelve month year. Salary and work year to be determined according to current schedule.

Evaluation: Performance of this job will be evaluated in accordance with state and board regulations/policies by the ~~assistant~~ **Superintendent of Schools.**

Board approved: May 6, 2009
Revised:

TITLE: SUPERVISOR/ASSISTANT PRINCIPAL
Page 1

QUALIFICATIONS:

1. New Jersey Principal Certificate
2. Successful teaching experience
3. Demonstrated leadership capability in the areas of curriculum and staff development
4. Strong interpersonal and communication skills
5. Such alternative that the board may find appropriate and acceptable

REPORTS TO: Principal and/or ~~Assistant~~ Superintendent of **Schools**

SUPERVISES: All certificated and non-certificated school staff as assigned by, or in the absence of, the principal.

JOB GOAL: To provide leadership and coordination in ensuring student progress toward meeting the New Jersey Core Curriculum Content Standards.
To assist the principal in providing school wide leadership.

PERFORMANCE RESPONSIBILITIES:

Supervisor

1. Supervises classroom instruction for assigned curricular area and English as a Second Language.
2. Plans, organizes and presides over teaching meetings for assigned curricular areas.
3. Promotes and holds pre-service and inservice education training in assigned curricular area.
4. Performs demonstration lessons with students in classroom situations for observation by teachers.
5. Participates in curriculum development, revision and rewriting.
6. Participates as member of the textbook selection committee or assigned curriculum area.
7. Participates in the preparation of special reports to teachers, district administrators, the superintendent and the board on the status of regular and special programs in assigned curricular areas.
8. Participates in the evaluation of programs and placement of students in assigned curricular areas.
9. Investigates research based instructional programs and best practice strategies in assigned curricular areas.
10. Plans, improves, and oversees testing programs and horizontal and vertical articulation for assigned curricular areas.
11. Participates and coordinates the ordering, utilization and departmental instructional materials and resources for assigned curricular areas.

TITLE: SUPERVISOR/ASSISTANT PRINCIPAL

PERFORMANCE RESPONSIBILITIES: (continued)

Assistant Principal

- 12. Assists the principal in duties related to instruction, supervision, evaluation and overall administration of the school.
- 13. Serves as building administrator in the absence of the principal.
- 14. Requisitions supplies, textbooks and equipment, conducts inventories, and maintains records, and reviews receipts and purchase order for such materials.
- 15. Assists in safety inspection and safety drill practice activities.
- 16. Assists the principal in coordinating transportation, custodial, cafeteria and other support services.
- 17. Supervises the reporting and monitoring of student attendance, and works with attendance officer for investigative follow-up actions.
- 18. Assists in maintaining a safe and civil school environment by communicating the code of conduct, administering the discipline policy throughout the school, and resolving situations arising from discipline according to individual circumstances, as appropriate.
- 19. Supervises teachers and departments as assigned by district administration.
- 20. Completes staff evaluations when requested by district administrators.
- 21. Assists in supervision of non-instructional areas such as cafeteria, playground, and school grounds as assigned by building administrator.
- 22. Supervises extracurricular programs, assembly programs and assignment of faculty members to assist at school functions.
- 23. Assists in the planning and supervision of activities to promote pupil and employee health, safety and wellbeing.
- 24. Participates in professional development activities at the district and school level.
- 25. Performs such other tasks and assumes such other responsibilities as may from time to time be assigned by the principal or superintendent.

TERMS OF EMPLOYMENT: Ten, eleven or twelve month year. Salary and work year to be according to current schedule.

EVALUATION: Performance of the job will be evaluated in accordance with state and board regulations/policies by the building principal.

Board approved: May 6, 2009
Revised:

TITLE: **DIRECTOR OF EDUCATIONAL TECHNOLOGY** **Page 1**

QUALIFICATIONS: 1. Master's Degree in computer science or education.
2. Appropriate work related experience.
3. Valid New Jersey supervisor certificate.
4. Such alternatives that the board may find appropriate and acceptable.

REPORTS TO: **Assistant Superintendent of Schools**

JOB GOAL: To help provide the kind of instruction and learning environment for the district staff that will enable each staff/student to master computer skills appropriate to age, grade level and individual capacity.

PERFORMANCE RESPONSIBILITIES:

1. Install courseware and other applications in a LAN System.
2. Become familiar with network utilities, DOS utilities and backup procedures.
3. Maintain LAN System.
4. Direct the installation and retrieval of student data.
5. Provide technical knowledge to users where necessary.
6. Provide inservice training to all facets of the school community.
7. Construct and maintain appropriate budget for the department.
8. Keep appropriate staff apprised of changes in the industry as it may apply to the school application.
9. Serve as an interface between the manufacturer and the school district.
10. Participates in training and enhancement of technical skills through IBM's offerings and updates.
11. Supervises and evaluates computer specialist.
12. Performs demonstration lessons.
13. Participates in curriculum development, revision and rewriting.
14. Processes district standardized test results and generates requested reports.
15. Completes certificated staff evaluations when requested by building administrator or immediate supervisor.
16. Performs such other tasks and assumes such other responsibilities as may from time to time be assigned by the ~~Assistant~~ Superintendent of Schools.

TITLE: DIRECTOR OF EDUCATIONAL TECHNOLOGY Page 2

Terms of Employment: Ten or twelve month year. Salary to be according to current schedule.

Evaluation: Performance of this job will be evaluated in accordance with state and board regulations/policies by the ~~Assistant~~-Superintendent of **Schools**.

Rule adopted
by the Board: May 24, 1989
Revised: April 15, 1992
Revised: August 30, 1995
Revised: May 6, 2009
Revised:

TITLE: DIRECTOR OF PROGRAM DEVELOPMENT Page 1

QUALIFICATIONS: 1. Master's Degree in Education Administration or Supervision from an institute approved by the New Jersey Department of Education.
2. Valid New Jersey Supervisor and/or Administrative Certificate.
3. Successful teaching experience.
4. Such alternative that the board may find appropriate and acceptable.

REPORTS TO: Assistant-Superintendent of Schools

JOB GOAL: To assist in the development of a positive learning environment for the students and staff of the district.

PERFORMANCE RESPONSIBILITIES:

1. Assists with staff development planning, implementation, and evaluation for building and district level objectives, including the area of technology.
2. Coordinates district Basic Skills Improvement program, including Title I with building level supervisors.
3. Coordinates district Enrichment Program with building level administrators.
4. Develops and submits ESSA (Every Student Succeeds Act) Consolidated Grant, Title I, Basic Skills and school improvement applications and end of year evaluation reports to the ~~assistant~~ superintendent for approval.
5. Coordinates district monitoring of Basic Skills and ESSA (Every Student Succeeds Act).
6. Prepares budgets for school improvement programs.
7. Prepares budgets for Enrichment Program.
8. Coordinates meetings with teachers and parents to interpret and help implement the district's Basic Skills and enrichment programs.
9. Participates in the preparation of reports for the ~~assistant superintendent,~~ the superintendent, and the board of education on the status of special programs in assigned area.
10. Coordinates activities related to the state and district test program.
11. Coordinates revision of district curriculum guides as assigned by the ~~assistant~~ superintendent.
12. Assist principals with the supervision and evaluation of staff when assigned by the ~~assistant~~ superintendent.
13. ~~Coordinates the recruitment, interview, training and assignment process for substitute teachers; makes recommendations to the superintendent for hiring of substitutes.~~
14. Keeps the ~~assistant~~ superintendent informed of program activities, needs, and problems.
15. Investigates promising research based instructional programs for curriculum and instructional improvement.

TITLE: DIRECTOR OF PROGRAM DEVELOPMENT

Page 2

PERFORMANCE RESPONSIBILITIES: (continued)

- 16. Participates in all district, county, and state level training programs appropriate for area of responsibility.
- 17. Establishes and maintains favorable relationships with district staff and community groups.
- 18. Performs such other duties as directed by the ~~assistant~~ Superintendent of **Schools**.

Terms of Employment: Ten, eleven or twelve-month year. Salary to be according to current schedule.

Evaluation: Performance of this job will be evaluated in accordance with state and board regulations/policies by the ~~Assistant~~ Superintendent of **Schools**.

Board approved: May 6, 2009
Revised:

TITLE: **PRINCIPAL** **Page 1**

QUALIFICATIONS:

1. Master's Degree or higher, with a major in educational administration.
2. A valid New Jersey Principal certificate.
3. Such alternatives to the above qualifications as the board may find appropriate and acceptable.

REPORTS TO: Superintendent/Designee of Schools

JOB GOAL: To manage assigned school in a manner which promotes the educational development of each student and the professional growth of each staff member.

PERFORMANCE RESPONSIBILITIES:

1. Establishes and maintains an effective learning climate in the school.
2. Directs the implementation of all state and district approved curriculums.
3. Initiates, designs and implements programs to meet special needs of students.
4. Develops and implements an effective discipline code to assure an orderly learning environment.
5. Supervises the instructional process as required by state law and district policy.
6. Plans, organizes and directs the implementation of all school activities.
7. Establishes and maintains favorable relationship with local community groups and individuals to foster understanding and support for overall school goals.
8. Interprets board policies and administrative directives to segments of the school community as they apply.
9. Orients newly assigned staff members and assists in their professional development.
10. Coordinates responsibilities and supervises assigned support staff.
11. Evaluates and counsels all staff members regarding their individual and group performance as required by state law and district policy.
12. Prepares or supervises the preparation of reports, records, lists and all other paper work required or appropriate to the school's administration.

TITLE: PRINCIPAL

Page 2

PERFORMANCE RESPONSIBILITIES: (continued)

- 13. Takes part in the screening of candidates for vacant teaching and non-certificated positions within the realm of responsibility.
- 14. Coordinates school professional development programs including required trainings, activities related to the school professional development committee, Professional Growth Plan activities, and participation in professional meetings as required or appropriate.
- 15. Attends special school events held to recognize students or staff, and attends school sponsored activities, functions and athletic events.
- 16. Works with central administrative staff in the implementation of programs, special projects, and the construction of district goals and objectives.
- 17. Keeps the superintendent/designee informed of the school's activities and problems.
- 18. Keeps abreast of changes and developments in the profession by attending professional meetings, reading professional journals and other publications, and discussing problems of mutual interest with others in the field.
- 19. Prepares and submits the school's budgetary request and monitors the expenditures of funds.
- 20. Delegates authority to responsible personnel to assume responsibility for the school in the absence of the principal.
- 21. Performs such other tasks and assumes such other responsibilities as may from time to time be assigned by the **Superintendent of Schools or designee.**

Terms of Employment: Twelve month year. Salary to be according to current schedule.

Evaluation: Performance of this job will be evaluated in accordance with state and board regulations/policies by the Superintendent of Schools ~~or designee.~~

Board approved: May 6, 2009

Revised:

Personnel Ratifications

Date/hours per week/number of weeks or rate/total hours

<u>Student ID</u>	<u>Student</u>	<u>Service/Personnel/Costs/Duration</u>	<u>Costs</u>
17JDM		Physical therapy Larry Berry	\$90/2/40 \$7,200
17AJ		ABA Services Kelly Courtney	\$28/36hrs \$1008
17DK		Adult support for extra-curricular activities Band Danielle Magazzu Anne Luscombe Computer club Karen Geiter Technology Club Christine Colahan	\$28/30hrs \$840 \$28/20hrs \$560 \$28/16hrs \$448 \$28/15hrs \$420
17CM		Adult support Christine Maki	\$28/1hr \$28
17JMcK 17CMcN		Adult support for Chess Club Diane Wooden	\$28/8/8 \$1792
17TO		Speech therapy Debbie Hayden To be paid via IDEA-B Non Public Funds	\$60/.5/40 \$1200
17DP		Adult support for running club Diane Wooden	\$28/8 hrs mo/9 \$2016

Please ratify the services of Diane Wooden to provide adult support as follows:

SPORT program October- May \$28/2 hrs. per month /8 months \$448

\$28/8 hrs per month/9 months \$2016

Child Study Team Services during ESY

Evaluations

Catherine Cook	\$250/1	\$250
Ilene Ganzman	\$250/3	\$750

Case Management

Donna Petersen	\$60/32hrs.	\$1920
Michael Kotch	\$60/17.5hrs.	\$1050
Marguerite Stephens	\$60/1hrs.	\$60



Great Community-Great Schools

Community
Education
Recreation

Michael Redfearn
Coordinator
(856) 795-2025 Ext. 5232

Karen Ferguson
Administrative Assistant
(856) 795-2025 Ext. 5231

To: Frank DeBerardinis
From: Michael Redfearn
Re: Employment

Please add the following names to be approved for employment 2017-2018 School Year.

Ryan Margolis	\$9.00./hr	SAC Counselor
Karly Santos	\$9.00/hr	SAC Counselor
Kaylee Barrett	\$9.00 /hr	SAC Counselor
Alexandra Kroes	\$9.00/hr	SAC Counselor
Erin Naulty	\$9.00/hr	SAC Counselor
Claire Tremper	\$9.00/hr	SAC Counselor
Matthew Young	\$9.00/hr	SAC Counselor
Kayley Klehamer	\$9.00/hr	SAC Counselor
Rebecca Krause	\$9.00/hr	SAC Counselor
Ariana Royster	\$9.00/hr	SAC Counselor
Olivia Ochinegro	\$9.00/hr	SAC Counselor

Thank You

Michael Redfearn

VOORHEES TOWN BOARD OF EDUCATION
 October 30, 2017
 BOARD MEETING
 PROFESSIONAL DAYS - Approvals

DATE	LAST	FIRST	SCHOOL	TITLE	IN SERVICE	LOCATION	COST
11/3/2017	Abate	Maura	Osage	Guidance	Bullying Law Update 2017	Cherry Hill, NJ	\$100.00
1/25/2018	Brosel	Raymond	Admin	Superintendent	Techspo	Atlantic City, NJ	\$325.00
10/31/2017	Calabria	Kristine	VMS	Principal	HIB Training	Toms River, NJ	\$110.00
11/6-8/2017	Calabria	Kristine	VMS	Principal	AMLE Conference	Philadelphia, PA	\$350.00
12/13/2017	Calabria	Kristine	VMS	Principal	LGBTQ Youth Workshop	Cherry Hill, NJ	\$225.00
11/1/2017	Carrafiello	Michele	VMS	Teacher	Substance Abuse and Prevention Workshop	Monroe Twp, NJ	\$175.00
11/30/2017	Carrafiello	Michele	VMS	Teacher	Substance Abuse and Prevention Workshop	Monroe Twp, NJ	\$175.00
10/31/2017	Donnelly	Susan	Admin	Coor Special Projects	HIB Training	Toms River, NJ	\$125.00
11/3/2017	Long	Paula	Signal Hill	Guidance	Bullying Law Update 2017	Cherry Hill, NJ	\$100.00
12/11/2017	Penman	Eileen	VMS	Teacher	Increasing Reading Skills of Students Who Struggle	Voorhees, NJ	\$250.00
12/13/2017	Wick	Stephanie	VMS	Guidance	LGBTQ Youth Workshop	Cherry Hill, NJ	\$225.00
1/26-26/2018	Young	Diane	Admin	Asst Superintendent	Techspo	Atlantic City, NJ	\$525.00
PROFESSIONAL DAYS - Ratifications							
10/23/2017	Brosel	Raymond	Admin	Superintendent	NJSBA	Atlantic City, NJ	\$100.00
10/24/2017	Brosel	Raymond	Admin	Superintendent	NJSBA	Atlantic City, NJ	\$100.00
10/25/2017	Brosel	Raymond	Admin	Superintendent	NJSBA	Atlantic City, NJ	\$100.00
10/26/2017	Brosel	Raymond	Admin	Superintendent	NJSBA	Atlantic City, NJ	\$100.00
10/23/2017	Brazelton	Kelly	Admin		NJSBA	Atlantic City, NJ	\$100.00
10/24/2017	Brazelton	Kelly	Admin		NJSBA	Atlantic City, NJ	\$100.00
10/25/2017	Brazelton	Kelly	Admin		NJSBA	Atlantic City, NJ	\$100.00
10/26/2017	Brazelton	Kelly	Admin		NJSBA	Atlantic City, NJ	\$100.00
10/23/2017	DeBerardinis	Frank	Admin	Asst Superintendent	NJSBA	Atlantic City, NJ	\$100.00
10/24/2017	DeBerardinis	Frank	Admin	Asst Superintendent	NJSBA	Atlantic City, NJ	\$100.00
10/25/2017	DeBerardinis	Frank	Admin	Asst Superintendent	NJSBA	Atlantic City, NJ	\$100.00
10/26/2017	DeBerardinis	Frank	Admin	Asst Superintendent	NJSBA	Atlantic City, NJ	\$100.00
10/25-26/2017	Ehly	Laura	Signal Hill	IA	PECS Training	Phila, PA	\$325.00
10/25-26/2017	Frasca	Danielle	Signal Hill	Teacher	PECS Training	Phila, PA	\$325.00
10/23/2017	McClain	Cynthia	Admin	Asst Business Admin	NJSBA	Atlantic City, NJ	\$100.00
10/24/2017	McClain	Cynthia	Admin	Asst Business Admin	NJSBA	Atlantic City, NJ	\$100.00
10/25/2017	McClain	Cynthia	Admin	Asst Business Admin	NJSBA	Atlantic City, NJ	\$100.00
10/26/2017	McClain	Cynthia	Admin	Asst Business Admin	NJSBA	Atlantic City, NJ	\$100.00
10/25-26/2017	Newkirk	Amber	Hamilton	IA	PECS Training	Phila, PA	\$325.00
10/30/2017	Penman	Eileen	VMS	Teacher	ELA Workshop-Best Practices in Literary Instruction	Phila, PA	\$150.00
10/25-26/2017	Rossi	Christina	Hamilton	IA	PECS Training	Phila, PA	\$325.00
10/30/2017	Scheurenbrand	Sandra	VMS	Teacher	ELA Workshop-Best Practices in Literary Instruction	Phila, PA	\$150.00
10/25-26/2017	Trost	Kelli	Hamilton	Teacher	PECS Training	Phila, PA	\$325.00
10/25-26/2017	Walshe	Debby	Hamilton	IA	PECS Training	Phila, PA	\$325.00
10/23/2017	Young	Diane	Admin	Asst Superintendent	NJSBA	Atlantic City, NJ	\$100.00
10/24/2017	Young	Diane	Admin	Asst Superintendent	NJSBA	Atlantic City, NJ	\$100.00
10/25/2017	Young	Diane	Admin	Asst Superintendent	NJSBA	Atlantic City, NJ	\$100.00
10/26/2017	Young	Diane	Admin	Asst Superintendent	NJSBA	Atlantic City, NJ	\$100.00

NEW JERSEY DEPARTMENT OF EDUCATION
 DIVISION OF FINANCE
 NONPUBLIC TECHNOLOGY AID NOTICE
 AMOUNT PER PUPIL \$37.00
 ENTITLEMENT YEAR 2017-18
 DISTRICT SUMMARY

07 CAMDEN 08/15/17 PAGE 1
 5400 VOORHEES TWP

<u>SCHOOL</u>	<u>PUPILS</u>	<u>STATE AID</u>
BETH EL EARLY CHILDHOOD CENTER 8000 MAIN STREET VOORHEES, NJ 08043 (856) 675-1166	14	\$518.00 ✓
KELLMAN BROWN ACADEMY 1007 LAUREL OAK ROAD VOORHEES, NJ 08043 (856) 679-2929	119	\$4,403.00 ✓
NAUDAIN ACADEMY 6 SCHOOL LA. VOORHEES, NJ 08043 (856) 751-1510	20	\$740.00 ✓
TOMORROWS HOPE 700 COOPER ROAD VOORHEES, NJ 08043 (856) 985-5588	8	\$296.00 ✓
TRINITY PREPARATORY SCHOOL, INC. 1801 S. BURNT MILL RD VOORHEES, NJ 08043 (856) 282-3800	39	\$1,443.00 ✓
VIRTUA CHILD DEVELOPMENT CENTER 90 CARNIE BLVD VOORHEES, NJ 08043 (856) 325-5554	16	\$592.00 ✓

DISTRICT TOTALS:
 NUMBER OF SCHOOLS --> 6
 PUPILS --> 216
 STATE AID --> \$7,992.00

2017-2018 Girls Basketball Schedule

Monday 12/18	Beck @ VMS	3:45pm
Wednesday 12/20	VMS @ Carusi	3:45pm
Wednesday 1/3	Rosa @ VMS	3:45pm
Monday 1/8	Winslow @ VMS	3:45pm
Wednesday 1/10	VMS @ C.W. Lewis	3:45pm
Wednesday 1/17	Mullen @ VMS	3:45pm
Monday 1/22	Glen Landing @ VMS	3:45pm
Wednesday 1/24	VMS @ Beck	5:00pm
Monday 1/29	Carusi @ VMS	5:00pm
Wednesday 1/31	VMS @ Rosa	5:00pm

2017-2018 Boys Basketball Schedule

Monday 12/18	Beck @ VMS	5:00pm
Wednesday 12/20	VMS @ Carusi	5:00pm
Wednesday 1/3	Rosa @ VMS	5:00pm
Monday 1/8	VMS @ Winslow	3:45pm
Wednesday 1/10	C.W. Lewis @ VMS	3:45pm
Wednesday 1/17	VMS @ Mullen	3:45pm
Monday 1/22	VMS @ Glen Landing	3:45pm
Wednesday 1/24	VMS @ Beck	3:45pm
Monday 1/29	Carusi @ VMS	3:45pm
Wednesday 1/31	VMS @ Rosa	3:45pm

2017-2018 Wrestling Scheduling

- Dec. 13 Wednesday 4pm- @ Pennsauken (Away)
- Dec. 14 Thursday 4pm- vs. Northern Burlington (Home)
- Dec. 19 Tuesday 4pm- vs Glen Landing Middle (Home)
- Dec. 21 Thursday 4pm- vs. Mullen (Home)
- Jan. 9 Tuesday 4pm- @ Rosa (Away)
- Jan. 17 Wednesday 4pm- @ Williamstown (Away)
- Jan. 18 Thursday 4pm- vs. Winslow (Home)
- Jan. 23 Tuesday 4pm- @ Beck (Away)
- Jan. 25 Thursday 4pm- vs. Berlin Boro (Home)
- Jan. 30 Tuesday 4pm- @ Carusi (Away)
- Feb. 1 Thursday 4pm- vs. CW Lewis (Home)
- Feb. 6 Tuesday 4pm- @ Boardentown (Away)
- Feb. 10 Saturday 7:30am- League Tournament @ Moorestown High School (Away)

Voorhees Twp.
2016-2021 LRFP Amendment (Revised)

	<u>Units</u>	<u>Price</u>	<u>Total</u>	
<u>Hamilton School</u>				
Replace Interior Doors	25	\$2,000	\$50,000	
Replace Exterior Doors	5	\$4,000	\$20,000	
Replace Windows (energy saving insulated)	20	\$4,000	\$80,000	
Replace HVAC units	20	\$10,000	\$200,000	
Reasphalt parking lot and driveway	1	\$200,000	\$200,000	
Upgrade video security systems	1	\$25,000	\$25,000	
Replace carpeting	20	\$8,000	\$160,000	
Solar	1	\$1,500,000	\$1,500,000	
Replace metal roof	1	\$4,500,000	\$4,500,000	
Total				\$6,735,000
<u>Kresson School</u>				
Replace metal roof	1	\$5,200,000	\$5,200,000	
Replace Interior Doors	30	\$2,000	\$60,000	
Replace Exterior Doors	5	\$4,000	\$20,000	
Replace HVAC units	20	\$10,000	\$200,000	
Replace Windows (energy saving insulated)	30	\$4,000	\$120,000	
Reasphalt parking lot and driveway	1	\$200,000	\$200,000	
Upgrade video security systems	1	\$25,000	\$25,000	
Replace carpeting	20	\$8,000	\$160,000	
Solar	1	\$1,500,000	\$1,500,000	
Total				\$7,485,000
<u>Osage School</u>				
Replace Interior Doors	27	\$2,000	\$54,000	
Replace Exterior Doors	5	\$4,000	\$20,000	
Replace Windows (energy saving insulated)	10	\$4,000	\$40,000	
Replace HVC units	20	\$10,000	\$200,000	
Reasphalt parking lot and driveway	1	\$200,000	\$200,000	
Upgrade video security systems	1	\$25,000	\$25,000	
Replace carpeting	20	\$8,000	\$160,000	
Metal roof replacement	1	\$3,000,000	\$3,000,000	
Solar	1	\$1,500,000	\$1,500,000	
Total				\$5,199,000
<u>Signal Hill</u>				
Replace Interior Doors	20	\$2,000	\$40,000	
Replace Exterior Doors	5	\$4,000	\$20,000	
Replace HVAC units	20	\$10,000	\$200,000	
Replace Windows (energy saving insulated)	20	\$4,000	\$80,000	
Reasphalt parking lot and driveway	1	\$200,000	\$200,000	
Upgrade video security systems	1	\$25,000	\$25,000	
Replace carpeting	20	\$8,000	\$160,000	
Solar	1	\$1,500,000	\$1,500,000	
Replace roof	1	\$2,000,000	\$2,000,000	
Replace HVAC (computerized control system)	25	\$50,000	\$1,250,000	
Total				\$5,475,000
<u>Middle School</u>				
Replace Interior Doors	50	\$2,000	\$100,000	
Replace Exterior Doors	8	\$4,000	\$32,000	
Replace Windows (energy saving insulated)	30	\$4,000	\$120,000	
Reasphalt parking lot and driveway	1	\$450,000	\$450,000	
Replace HVAC units	20	\$10,000	\$200,000	
Upgrade video security systems	1	\$50,000	\$50,000	
Replace carpeting	40	\$8,000	\$320,000	
Solar	1	\$2,500,000	\$2,500,000	
Replace metal roof	1	\$2,500,000	\$2,500,000	
Replace Theater Seating	1	\$180,000	\$180,000	
Replace bleachers	1	\$60,000	\$60,000	
Replace gym floor	1	\$100,000	\$100,000	
Total				\$6,612,000
Grand Total				\$31,506,000

Resolution

Cost Reimbursement for Food Service Management Services works best for Page 1 of 1

Voorhees Township Board of Education

Whereas, the Department of Agriculture sent a notice on June 14, 2017 to New Jersey school districts participating in the National School Lunch program announcing a significant change in the procurement protocol for the contracting of food service management companies that operate breakfast and lunch programs for New Jersey public schools, and

Whereas, this new procurement protocol would change the fundamental basis for awarding food service management contracts from a "Cost Reimbursement Basis" to a "Fixed Price Basis" for contract awards, and

Whereas, the Voorhees Township Board of Education has engaged staff and the community year after year to provide a local food service program that addresses and meets the needs of our children, and

Whereas, the Voorhees Township Board of Education credits the current "Cost Reimbursement" procurement method as the reason why the local school district can design a food service program that has the flexibility of meeting the needs of its children, and

Whereas, the Voorhees Township Board of Education declares that the "Fixed Price" procurement system would dramatically reduce the school district's ability to change or alter its food service operations without the need to rebid for food service management services, and

Whereas, the Voorhees Township Board of Education further declares that the "Fixed Price" procurement method would impact the quality of the meals served to its children and therefore impact the participation of children in our breakfast and lunch program, and

Whereas, the Voorhees Township Board of Education further declares that the "Fixed Price" procurement method may limit the number of competitive proposals received by boards of education, and

Whereas, the Voorhees Township Board of Education rejects the Department of Agriculture's underlying reasons for making this change without giving NJ School Districts the opportunity to address their concerns in an attempt to keep this procurement method in place, and

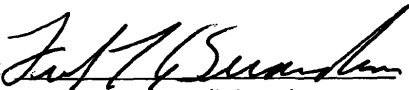
Whereas, the Voorhees Township Board of Education prefers an optional procurement system for securing Food Service Management Companies whereby the district could choose either Cost Reimbursement" or "Fixed Price" as the basis for contract awards.

Now Therefore be it Resolved, that the Voorhees Township Board of Education hereby requests the Department of Agriculture to reconsider its plans to move the basis of awarding Food Service Management contracts to a "Fixed Price" basis and allow the option of continuing to use a "Cost Reimbursement procurement model; or in the alternative , a "Fixed Price" procurement method, and

Be It Further Resolved, that copies of this resolution shall be forward to:

- New Jersey Association of School Business Officials
- New Jersey Secretary of Agriculture (369 S Warren St, Trenton, NJ 08608)
- Local Legislators
- NJ School Boards, NJ School Superintendents, NJ Principals and Supervisors, NJ PTA

ADOPTED: October 30, 2017

BY: 
Frank T. DeBerardinis, Ed.D.
Assistant Superintendent for Business/Board Secretary

WITNESS: 
Lisa M. Sollenberger
Executive Secretary

AYES: 6
NAYS: 0
ABSTAIN: 0

290

**New Business Ratifications
Out of District and Contracted Services 2017-2018**

Please ratify the following services for students with disabilities:

18CB	Voorhees Pediatric Facility 1304 Laurel Oak Road Voorhees, NJ 08043 Physical Therapy - \$97.50 hr/1 hr per week/36 weeks	\$3,510.00
18MF	Bancroft at Voorhees Pediatric Facility 1304 Laurel Oak Road Voorhees, NJ 08043 Bedside Tutoring - \$68.50 hr/10 hrs week/40 weeks	\$27,400.00
18JPDM	Bancroft at Voorhees Pediatric Facility 1304 Laurel Oak Road Voorhees, NJ 08043 Bedside Tutoring - \$65 hr/2 hrs per day/180 days	\$26,000.00
18CK	Bancroft at Voorhees Pediatric Facility 1304 Laurel Oak Road Voorhees, NJ 08043 ESY -Bedside Tutoring -	\$4,160.00
18WM	Bancroft at Voorhees Pediatric Facility 1304 Laurel Oak Road Voorhees, NJ 08043 ESY -Bedside Tutoring - ESY Tuition Difference	\$4,160.00 \$80.00

Consultants

Services to be provided at Kellman Brown, to be paid from IDEA-B Non-Public Funds:

Occupational Therapy provided by Linda Falk – 1 x week/\$80/30 weeks	\$2,400.00
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SB240
 Budget year: 2017-18
 Batch number: P 018
 Period: September 2017

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 BOARD PAYMENT APPROVAL LIST

9/28/2017
 Page 1 of 4

<u>Vendor Name</u>	<u>Check#</u>	<u>Description</u>	<u>P.O. Number</u>	<u>Amount</u>
AAA OF SOUTH JERSEY INC.	74186	MISCEL. EXPEND.	922-18	92.50
ABILITATIONS & INTEGRATIONS	74187	GENERAL SUPPLIES	589-18	529.06
ADVOCARE ATRIUM PEDIATRICS	74188	OTHER PROF SERVICES	699-18	1,710.50
AIELLO'S TRACTOR SERVICE	74189	CUST&BLD SUPPL&PARTS	881-18	350.00
APPLE INC.	74190	PURCH TECH SERVICES	828-18	1,499.85
ASSOC SUPRVSION CURRICULUM DEV	74191	MISCEL. EXPEND.	483-18	89.00
ASSOC SUPRVSION CURRICULUM DEV	74191	MISCEL. EXPEND.	790-18	39.00
ASSOCIATED FIRE PROTECTION	74192	BUILDING CONTR SERV	400-18	1,950.00
ATLANTIC CITY ELECTRIC	74193	ELECTRICITY	1-18	4,647.78
ATTAINMENT COMPANY	74194	GENERAL SUPPLIES	105-18	64.00
BAYADA HOME HEALTH CARE	74195	PURCH PROF/EDUC SRV	521-18	903.00
BECKER'S SCHOOL SUPPLY	74196	GENERAL SUPPLIES	760-18	59.83
BERLIN GLASS & MIRROR COMPANY	74197	BUILDING CONTR SERV	221-18	584.12
BRAINPOP LLC	74198	TEXTBOOKS KELLMAN	507-18	405.00
CALABRIA, KRISTINE	74199	TRAVEL	941-18	257.55
CAMDEN BAG & PAPER CO	74200	CUST&BLD SUPPL&PARTS	5090-18	242.70
CDW-GOVERNMENT INC.	74201	TEXTBOOKS KELLMAN	656-18	104.05
COMCAST	74202	BOARD EXPENSES	381-18	6.00
COMCAST	74203	BOARD EXPENSES	382-18	12.00
COMCAST	74204	BOARD EXPENSES	758-18	15.94
COOPER UNIVERSITY PHYS/PEDS	74205	PURCH PROF KELLMAN	888-18	1,466.00
COOPER UNIVERSITY PHYS/PEDS	74205	CONTR NONPUBLIC SERV	889-18	296.00
CPI	74206	PURCH PROF/EDUC SRV	924-18	150.00
CYBER SAFE WORKFORCE LLC	74207	MISCEL. EXPEND.	859-18	1,500.00
DELTA DENTAL PLAN OF NJ	74208	HEALTH BENEFITS	809-18	36,873.05
DICK BLICK COMPANY	74209	GENERAL SUPPLIES	5042-18	201.42
DOHERTY, PARENTS OF ARIELLE	74210	AID IN LIEU -NONPUBL	908-18	884.00
EDMENTUM	74211	GENERAL SUPPLIES	858-18	900.00
ENERACTIVE SOLUTIONS LLC	74212	OTHER PROF SERVICES	18-18	79.99
FIRST AID & CPR, LLC	74213	BEFORE/AFTER PRGM	798-18	525.00
FISHER SCIENCE EDUCATION	74214	GENERAL SUPPLIES	39-18	375.32
FISHER SCIENCE EDUCATION	74214	GENERAL SUPPLIES	41-18	508.06
FITNESS FINDERS	74215	GENERAL SUPPLIES	821-18	1,726.02
FLAGHOUSE	74216	GENERAL SUPPLIES	590-18	126.40
FORTRESS PROTECTION LLC	74217	BUILDING CONTR SERV	639-18	6,475.00
FROG PUBLICATIONS	74218	TEXTBOOKS KELLMAN	514-18	95.00
FUN AND FUNCTION	74219	GENERAL SUPPLIES	622-18	225.98
GENESIS EDUCATIONAL SERVICES	74220	MISCEL. EXPEND.	865-18	350.00
GENSERVE INC.	74221	EQUIP CONTR SERV	103-18	780.00
GENSERVE INC.	74221	EQUIP CONTR SERV	678-18	481.00
HENRY SCHEIN INC.	74222	GENERAL SUPPLIES	5079-18	308.30

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HENRY SCHEIN INC.	74222	GENERAL SUPPLIES	5083-18	243.28
HILLMAN BUS SERVICE INC.	74223	CON TRN SPC VENDORS	137-18	201.00
HILLMAN BUS SERVICE INC.	74223	CON TRN SPC VENDORS	138-18	201.00
HILLMAN BUS SERVICE INC.	74223	CON TRN SPC VENDORS	139-18	201.00
HOUGHTON MIFFLIN HARCOURT	74224	TEXTBOOKS KELLMAN	511-18	154.70
IXL LEARNING	74225	TEXTBOOKS KELLMAN	506-18	600.00
JACK ROBINSON WASTE DISPOSAL	74226	CUST&BLD SUPPL&PARTS	553-18	3,520.00
KAEDEN BOOKS	74227	TEXTBOOKS KELLMAN	642-18	166.93
KELLMAN BROWN ACADEMY	74228	PURCH PROF KELLMAN	890-18	1,923.00
KELVIN	74229	GENERAL SUPPLIES	116-18	1,119.62
LAKESHORE LEARNING MATERIALS	74230	GENERAL SUPPLIES	421-18	182.57
LAKESHORE LEARNING MATERIALS	74230	GENERAL SUPPLIES	423-18	778.45
LAKESHORE LEARNING MATERIALS	74230	GENERAL SUPPLIES	737-18	97.15
LAKESHORE LEARNING MATERIALS	74230	GENERAL SUPPLIES	738-18	257.23
LAKESHORE LEARNING MATERIALS	74230	GENERAL SUPPLIES	740-18	484.06
LEAP ACADEMY UNIVERSITY	74231	TRANS TO CHARTER SCH	1120-18	4,059.00
LEARNING A-Z	74232	GENERAL SUPPLIES	441-18	1,019.73
MCGRAW-HILL EDUCATION	74233	TEXTBOOKS KELLMAN	517-18	1,626.27
MEYERS, PARENTS OF JOSHUA	74234	COST OF SALES	930-18	29.05
MOLOTSKY, PARENTS OF GABRIEL	74235	COST OF SALES	932-18	45.25
MUSIC & ARTS	74236	GENERAL SUPPLIES	267-18	126.46
NASCO ARTS & CRAFTS INC.	74237	GENERAL SUPPLIES	5011-18	53.04
NASCO ARTS & CRAFTS INC.	74237	GENERAL SUPPLIES	5044-18	63.16
NATIONAL ART & SCHOOL SUPPLIES	74238	GENERAL SUPPLIES	5045-18	17.10
NATIONAL BUSINESS FURNITURE	74239	MISCEL. EXPEND.	409-18	495.00
NATIONAL EDUCATIONAL MUSIC CO	74240	EQUIP CONTR SERV	892-18	290.00
NATIONAL VISION ADMIN., LLC	74241	HEALTH BENEFITS	810-18	4,240.84
NEARPOD INC.	74242	TEXTBOOKS KELLMAN	515-18	120.00
NJ AMERICAN WATER CO. INC	74243	WATER & SEWER	7-18	3,474.77
NJ ASSOC SCHOOL SOCIAL WORKERS	74244	MISCEL. EXPEND.	899-18	100.00
NORTHEAST ELECTRICAL SERVICES	74245	EQUIP CONTR SERV	761-18	40,482.26
NORTHEAST ELECTRICAL SERVICES	74245	EQUIP CONTR SERV	763-18	6,953.65
NORTHEAST ELECTRICAL SERVICES	74245	EQUIP CONTR SERV	787-18	31,264.81
NOVACOAST INC.	74246	MISCEL. EXPEND.	540-18	6,000.00
NUTRI-SERVE FOOD MGMT, INC.	74247	OTHER PURCHASED SERV	917-18	1,912.50
NUTRI-SERVE FOOD MGMT, INC.	74247	COST OF SALES	936-18	12,675.50
OLD BARRACKS MUSEUM	74248	CON TRN OTH VENDORS	907-18	106.00
PARKER MCCAY P.A.	74249	LEGAL SERVICES	911-18	220.05
PASSONS SPORT CENTER INC.	74250	GENERAL SUPPLIES	5000-18	1,004.95
PASSONS SPORT CENTER INC.	74250	GENERAL SUPPLIES	5009-18	843.63
PAXTON PATTERSON LLC	74251	GENERAL SUPPLIES	119-18	526.05

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PEARSON EDUCATION INC	74252	GENERAL SUPPLIES	89-18	1,272.72
PEARSON EDUCATION INC	74252	GENERAL SUPPLIES	207-18	2,585.75
PEARSON EDUCATION INC	74252	GENERAL SUPPLIES	420-18	2,418.82
PEARSON EDUCATION INC	74252	GENERAL SUPPLIES	523-18	657.30
PEARSON EDUCATION INC	74252	TEXTBOOKS BETH EL	632-18	502.32
PEARSON EDUCATION INC	74252	GENERAL SUPPLIES	687-18	80.30
PERFECT TOUCH LANDSCAPE INC.	74253	GROUND CONTR SERV	170-18	7,336.00
PHONAK LLC	74254	GENERAL SUPPLIES	519-18	1,488.39
PITNEY BOWES	74255	GENERAL SUPPLIES	885-18	492.98
PITNEY BOWES	74255	GENERAL SUPPLIES	886-18	892.02
POSITIVE PROMOTIONS INC.	74256	GENERAL SUPPLIES	651-18	102.78
PRUDENTIAL INSUR CO OF AMERICA	74257	HEALTH BENEFITS	1000-18	36.34
QUALITY AIR SPECIALISTS INC.	74258	EQUIP CONTR SERV	880-18	1,470.00
REALLY GOOD STUFF INC.	74259	GENERAL SUPPLIES	422-18	48.01
REHAB CONNECTION INC.	74260	PURCH PROF/EDUC SRV	818-18	860.00
ROCHESTER 100 INC.	74261	GENERAL SUPPLIES	208-18	156.25
ROSICA, HELEN	74262	MISCEL. PURCHS SERV.	900-18	17.73
S & S WORLDWIDE, INC.	74263	BEFORE/AFTER PROGRAM	749-18	198.88
S & S WORLDWIDE, INC.	74263	BEFORE/AFTER PROGRAM	879-18	152.94
SCANTRON/SUPPLIES	74264	GENERAL SUPPLIES	298-18	525.59
SCHOLASTIC INC.	74265	GENERAL SUPPLIES	255-18	229.00
SCHOOL HEALTH INC.	74266	GENERAL SUPPLIES	5078-18	409.44
SCHOOL HEALTH INC.	74266	GENERAL SUPPLIES	5080-18	639.93
SCHOOL SPECIALTY INC.	74267	GENERAL SUPPLIES	649-18	315.81
SCHOOL SPECIALTY INC.	74267	GENERAL SUPPLIES	654-18	65.85
SCHOOL SPECIALTY INC.	74267	GENERAL SUPPLIES	688-18	901.21
SCHOOL SPECIALTY INC.	74267	GENERAL SUPPLIES	5039-18	228.96
SCHOOL SPECIALTY INC.	74267	GENERAL SUPPLIES	5043-18	182.17
SCHOOL SPECIALTY INC.	74267	GENERAL SUPPLIES	5058-18	4,998.13
SCHOOL SPECIALTY INC.	74267	GENERAL SUPPLIES	5060-18	2,143.36
SCHOOL SPECIALTY INC.	74267	GENERAL SUPPLIES	5063-18	150.90
SEBCO BOOKS	74268	MISCEL. EXPEND.	171-18	623.21
SHELL OIL CO.	74269	SCHOOL VEHICLES	15-18	123.91
SOUTH JERSEY ENERGY	74270	NATURAL GAS	12-18	131.25
SOUTH JERSEY GAS COMPANY	74271	NATURAL GAS	10-18	336.39
SPORTIME LLC	74272	GENERAL SUPPLIES	5010-18	900.25
STAPLES BUSINESS ADVANTAGE	74273	GENERAL SUPPLIES	5018-18	1,735.39
STEVENS, WENDY	74274	COST OF SALES	929-18	108.38
SUPER DUPER PUBLICATIONS INC.	74275	GENERAL SUPPLIES	759-18	148.83
SYSTEMS 3000	74276	PURCH PROF SERVICES	432-18	18,225.00
TEACHERS PAY TEACHERS	74277	GENERAL SUPPLIES	875-18	53.95

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TEEN INK	74278	GENERAL SUPPLIES	54-18	215.00
THE LIBRARY STORE, INC.	74279	GENERAL SUPPLIES	5071-18	164.92
TIME FOR KIDS	74280	TEXTBOOKS KELLMAN	504-18	237.60
TIME FOR KIDS	74280	TEXTBOOKS KELLMAN	509-18	89.10
TOTAL VIDEO PRODUCTS INC.	74281	GENERAL SUPPLIES	429-18	1,046.00
TOTAL VIDEO PRODUCTS INC.	74281	GENERAL SUPPLIES	655-18	65.50
TRIARCO ARTS & CRAFTS	74282	GENERAL SUPPLIES	5046-18	194.80
ULINE INC.	74283	GENERAL SUPPLIES	683-18	146.38
UNITED REFRIGERATION INC.	74284	CUST&BLD SUPPL&PARTS	862-18	56.54
VIRCO	74285	GENERAL SUPPLIES	339-18	4,252.36
VOORHEES BOE/ AGENCY ACCOUNT	None	OTH RETIREMENT PERS	778-18	658.45
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIBUT	779-18	20,273.45
VOORHEES BOE/ AGENCY ACCOUNT	None		973-18	77,717.59
VOORHEES BOE/CAFETERIA ACCOUNT	74286	MISC PURCHASES	877-18	2,748.91
VOORHEES BOE/IMPRESST FUND	74287	GENERAL SUPPLIES	933-18	2,022.97
VOORHEES POLICE DEPARTMENT	74288	MISC PURCHASES	878-18	3,337.50
W.B.MASON CO INC.	74289	GENERAL SUPPLIES	434-18	55.14
W.B.MASON CO INC.	74289	GENERAL SUPPLIES	616-18	96.69
W.B.MASON CO INC.	74289	GENERAL SUPPLIES	634-18	330.96
W.B.MASON CO INC.	74289	GENERAL SUPPLIES	638-18	123.95
W.B.MASON CO INC.	74289	GENERAL SUPPLIES	771-18	81.96
W.B.MASON CO INC.	74289	GENERAL SUPPLIES	791-18	496.44
W.B.MASON CO INC.	74289	GENERAL SUPPLIES	5028-18	26.98
WERTHEIMER, PARENTS OF DAVID	74290	COST OF SALES	931-18	439.75
WILDBERGER, ALAN	74291	EQUIP CONTR SERV	894-18	90.00
WILSON LANGUAGE TRAINING CORP.	74292	GENERAL SUPPLIES	211-18	5,269.32
WILSON LANGUAGE TRAINING CORP.	74292	TEXTBOOKS KELLMAN	512-18	748.44
XEROX	74293	RENTALS	799-18	3,412.02
XEROX CORPORATION	74294	GENERAL SUPPLIES	631-18	306.00

Total: **374,418.64**

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

Cynthia L. McClain

[Signature]

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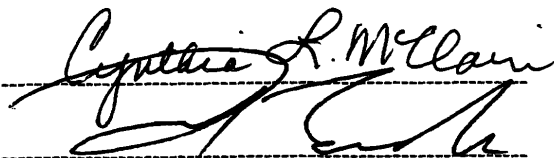
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GIBBSBORO POST OFFICE	74297	GENERAL SUPPLIES	967-18	374.00
JOHNSONS CORNER FARM	74295	MISCEL. EXPEND.	684-18	490.00
WOODFORD CEDAR RUN WILDLIFE RE	74296	GENERAL SUPPLIES	824-18	625.00
Total:				1,489.00

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.



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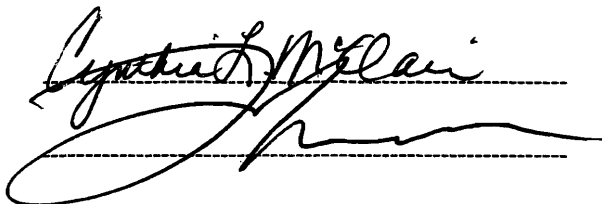
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CAMDEN COUNTY TECHNICAL SCHOOL	1097	SUMMER ENRICHMENT	351-18	200.00
CAMDEN COUNTY TECHNICAL SCHOOL	1121	SUMMER ENRICHMENT	495-18	200.00
VOORHEES FIRE DISTRICT	1124	THEATRE	613-18	420.00
Total:				820.00

I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.



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ACADEMY PRESS	74303	GENERAL SUPPLIES	1061-18	1,758.42
ACCREDITED LOCK & DOOR HRDWARE	74304	CUST&BLD SUPPL&PARTS	847-18	81.02
ACCREDITED LOCK & DOOR HRDWARE	74304	CUST&BLD SUPPL&PARTS	1028-18	219.13
ADVOCARE ATRIUM PEDIATRICS	74305	OTHER PROF SERVICES	699-18	1,710.50
APPLE INC.	74306	GENERAL SUPPLIES	873-18	29.00
APPLE INC.	74306	IPAD REPAIRS	969-18	98.00
ATLANTIC CITY ELECTRIC	74307	ELECTRICITY	1-18	3,364.95
ATLANTIC CITY ELECTRIC	74307	ELECTRICITY	2-18	10,442.85
ATLANTIC CITY ELECTRIC	74307	ELECTRICITY	4-18	13,594.50
ATTAINMENT COMPANY	74308	GENERAL SUPPLIES	826-18	90.00
BANCROFT SCHOOLS & COMMUNITIES	74309	TUITION-PRIV-IN NJ	1127-18	6,370.00
BANCROFT SCHOOLS & COMMUNITIES	74309	TUITION-PRIV-IN NJ	1129-18	19,023.37
BANCROFT SCHOOLS & COMMUNITIES	74309	TUITION-PRIV-IN NJ	1130-18	9,499.00
BANCROFT SCHOOLS & COMMUNITIES	74309	TUITION-PRIV-IN NJ	1131-18	5,590.00
BANCROFT SCHOOLS & COMMUNITIES	74309	TUITION-PRIV-IN NJ	1150-18	16,117.36
BARTON SUPPLY INC.	74310	CUST&BLD SUPPL&PARTS	671-18	177.22
BARTON SUPPLY INC.	74310	CUST&BLD SUPPL&PARTS	837-18	58.72
BARTON SUPPLY INC.	74310	CUST&BLD SUPPL&PARTS	1027-18	458.17
BAUDVILLE	74311	SUPT OFFICE	815-18	397.17
BAYADA HOME HEALTH CARE	74312	PURCH PROF/EDUC SRV	1076-18	4,368.00
BENEFIT EXPRESS	74313	GROUP INSURANCE	896-18	84.14
BEST BUY FOR BUSINESS	74314	SUPPLIES TOMRW HOPE	970-18	460.29
BRIGANDI, MARIA	74315	MISCEL. EXPEND.	1262-18	50.00
BROADVIEW NETWORKS	74316	COMMUNIC./TELEPHONE	24-18	2,117.72
CALLAN, MARIA	74317	MISCEL. EXPEND.	1261-18	34.99
CAMDEN COUNTY ED SERVICES COMM	74318	CON TRN SPC ESC/CTSA	19-18	35,237.90
CASCADE SCHOOL SUPPLIES INC.	74319	GENERAL SUPPLIES	5029-18	220.09
CDW-GOVERNMENT INC.	74320	GENERAL SUPPLIES	864-18	515.65
CHILDREN'S HOSPITAL OF PHILA	74321	PURCH PROF/EDUC SRV	925-18	925.23
CKC DISTANCE LEARNING, LLC	74322	MISCEL. EXPEND.	1010-18	1,257.00
COLLINGSWOOD PUBLIC SCHOOLS	74323	TUITION-LEA-REGULAR	1085-18	425.60
COMCAST	74324	BOARD EXPENSES	382-18	12.00
COSKEY'S ELECTRONIC INC.	74325	EQUIP CONTR SERV	1115-18	300.00
CROSBY, PARENT OF MYLES	74326	COST OF SALES	1088-18	26.05
CURRICULUM ASSOCIATES, LLC	74327	GENERAL SUPPLIES	1041-18	1,800.00
DAVIS & MENDELSON, L.L.C.	74328	LEGAL SERVICES	16-18	3,103.55
DCRP	74329	OTHER RETIREMNT PERS	712-18	448.18
DELCREST SIGN CO INC.	74330	CUST&BLD SUPPL&PARTS	1023-18	298.98
DELCREST SIGN CO INC.	74330	CUST&BLD SUPPL&PARTS	1024-18	520.00
DELCREST SIGN CO INC.	74330	EQUIP CONTR SERV	1026-18	215.00
DELL MARKETING L.P.	74331	GENERAL SUPPLIES	902-18	492.45

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DELUCCA, COLLEEN	74332	MISCEL. EXPEND.	1103-18	77.00
DEMCO EDUCATIONAL CORP.	74333	GENERAL SUPPLIES	1014-18	9.46
DEPTFORD SCHOOL DISTRICT	74334	TUITION-LEA-REGULAR	1084-18	1,146.00
DICK BLICK COMPANY	74335	GENERAL SUPPLIES	5030-18	216.81
DONNELLY, SUSAN	74336	TRAVEL	1016-18	62.43
EDU-CARE SERVICES	74337	GENERAL SUPPLIES	871-18	646.80
ENERACTIVE SOLUTIONS LLC	74338	OTHER PROF SERVICES	18-18	79.99
EVESHAM LOCK & SAFE CO., INC.	74339	CUST&BLD SUPPL&PARTS	1110-18	100.00
EVESHAM LOCK & SAFE CO., INC.	74339	CUST&BLD SUPPL&PARTS	1111-18	153.90
FALK, LINDA	74340	PURCH PROF/EDUC SRV	1284-18	1,600.00
FLAGHOUSE	74341	GENERAL SUPPLIES	822-18	749.36
FOLLETT SCHOOL SOLUTIONS	74342	GENERAL SUPPLIES	355-18	3,204.79
FORTRESS PROTECTION LLC	74343	BUILDING CONTR SERV	243-18	2,800.00
FRISBEY, ALEXIA	74344	MISCEL. EXPEND.	1049-18	77.00
FUN AND FUNCTION	74345	GENERAL SUPPLIES	842-18	1,219.49
GANDER PUBLISHING	74346	GENERAL SUPPLIES	817-18	51.90
GANN LAW BOOKS INC.	74347	GENERAL SUPPLIES	58-18	234.50
GARWOOD JR., NORMAN WILLIAM	74348	GROUND CONTR SERV	1113-18	720.00
GENERAL BINDING CORP.	74349	GENERAL SUPPLIES	62-18	363.00
GENERAL BINDING CORP.	74349	GENERAL SUPPLIES	905-18	209.90
GRAINGER INC.	74350	CUST&BLD SUPPL&PARTS	568-18	1,229.87
GRAINGER INC.	74350	CUST&BLD SUPPL&PARTS	840-18	88.70
GRAINGER INC.	74350	CUST&BLD SUPPL&PARTS	947-18	1,098.33
GRAINGER INC.	74350	CUST&BLD SUPPL&PARTS	951-18	135.30
GRAINGER INC.	74350	CUST&BLD SUPPL&PARTS	1118-18	1,241.80
GRAINGER INC.	74350	CUST&BLD SUPPL&PARTS	1119-18	798.30
GRAINGER INC.	74350	CUST&BLD SUPPL&PARTS	1252-18	385.02
GREAT MINDS ABA THERAPY LLC	74351	PURCH PROF/EDUC SRV	583-18	6,825.00
HAMPTON BEHAVIORAL HEALTH CTR	74352	PURCH PROF/EDUC SRV	1278-18	480.00
HEWITT PSYCHIATRIC PC	74353	PURCH PROF/EDUC SRV	743-18	575.00
HOLLYDELL INC.	74354	TUITION-PRIV-IN NJ	1134-18	14,384.88
HOLLYDELL INC.	74354	TUITION-PRIV-IN NJ	1136-18	14,384.88
JACK ROBINSON WASTE DISPOSAL	74355	CUST&BLD SUPPL&PARTS	558-18	3,520.00
JACK ROBINSON WASTE DISPOSAL	74355	CUST&BLD SUPPL&PARTS	1029-18	625.00
JACK ROBINSON WASTE DISPOSAL	74355	CUST&BLD SUPPL&PARTS	1030-18	625.00
JACK ROBINSON WASTE DISPOSAL	74355	CUST&BLD SUPPL&PARTS	1031-18	625.00
JACK ROBINSON WASTE DISPOSAL	74355	CUST&BLD SUPPL&PARTS	1032-18	625.00
JACK ROBINSON WASTE DISPOSAL	74355	CUST&BLD SUPPL&PARTS	1033-18	625.00
JOSEPH, FAZZIO INC.	74356	EQUIP CONTR SERV	928-18	309.96
JUNIOR LIBRARY GUILD	74357	GENERAL SUPPLIES	895-18	926.80
KELVIN	74358	GENERAL SUPPLIES	117-18	31.91

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KIDS DISCOVER	74359	GENERAL SUPPLIES	985-18	792.00
KING, THEODORE THOMAS	74360	MISCEL. EXPEND.	1099-18	55.00
LARREA, PARENTS OF SIANAH	74361	COST OF SALES	1089-18	26.30
LEAP ACADEMY UNIVERSITY	74362	TRANS TO CHARTER SCH	1120-18	1,477.00
LEARNING WITHOUT TEARS INC.	74363	TEXTBOOKS KELLMAN	513-18	1,072.98
LONG, ANGELA	74364	MISCEL. EXPEND.	1260-18	50.00
LOWE'S	74365	CUST&BLD SUPPL&PARTS	17-18	3,946.85
MAAHS, LENE	74366	MISCEL. EXPEND.	1265-18	50.00
MATHMATICAL ASSOC. OF AMERICA	74367	MISCEL. EXPEND.	1294-18	237.00
MATTIE, DANIEL	74368	TRAVEL	1306-18	239.57
MILLCREEK SCHOOL	74369	TUITION-PRIV-IN NJ	1154-18	4,959.00
MONTESSORI SERVICES	74370	TEXTBOOKS NAUDAUN	968-18	73.85
MUSIC THEATRE INTERNATIONAL	74371	SUMMER THEATRE CAMP	988-18	1,906.55
NAT'L ASSOC. FOR MUSIC ED.	74372	GENERAL SUPPLIES	825-18	250.00
NATIONAL ART & SCHOOL SUPPLIES	74373	GENERAL SUPPLIES	5033-18	60.16
NELBUD SERVICES GROUP INC.	74374	EQUIP CONTR SERV	710-18	1,604.14
NEWBORN NURSES	74375	PURCH PROF/EDUC SRV	1285-18	786.00
NEWBORN NURSES	74375	PURCH PROF/EDUC SRV	1286-18	2,880.00
NEWSELA	74376	GENERAL SUPPLIES	939-18	2,500.00
NICKERSON FURNITURE	74377	GENERAL SUPPLIES	661-18	7,730.44
NJ AMERICAN WATER CO. INC	74378	WATER & SEWER	7-18	6,407.16
NJ SCHOOL BOARDS ASSOCIATION	74379	WRKSHOP REGISTRATION	980-18	1,500.00
NJSMA	74380	WRKSHOP REGISTRATION	976-18	85.00
NJSMA	74380	WRKSHOP REGISTRATION	979-18	85.00
NORTHEAST ELECTRICAL SERVICES	74381	FS EQUIP SERVICE	991-18	4,001.99
NORTHEAST ELECTRICAL SERVICES	74381	EQUIP CONTR SERV	993-18	8,092.70
NORTHEAST ELECTRICAL SERVICES	74381	EQUIP CONTR SERV	996-18	6,704.24
NORTHEAST ELECTRICAL SERVICES	74381	EQUIP CONTR SERV	1003-18	1,820.64
NORTHEAST ELECTRICAL SERVICES	74381	EQUIP CONTR SERV	1004-18	2,210.52
NORTHEAST ELECTRICAL SERVICES	74381	EQUIP CONTR SERV	1005-18	980.00
NORTHEAST ELECTRICAL SERVICES	74381	EQUIP CONTR SERV	1006-18	1,540.72
NORTHEAST ELECTRICAL SERVICES	74381	EQUIP CONTR SERV	1008-18	676.47
NORTHEAST MECHANICAL SERVICES	74383	FS EQUIP SERVICE	556-18	5,111.00
NORTHEAST MECHANICAL SERVICES	74383	FS EQUIP SERVICE	992-18	381.80
NORTHEAST MECHANICAL SERVICES	74383	HVAC	994-18	58,102.30
NORTHEAST MECHANICAL SERVICES	74383	FS EQUIP SERVICE	995-18	2,547.55
NORTHEAST MECHANICAL SERVICES	74383	FS EQUIP SERVICE	997-18	67.73
NORTHEAST MECHANICAL SERVICES	74383	FS EQUIP SERVICE	999-18	1,413.15
NORTHEAST MECHANICAL SERVICES	74383	HVAC	1001-18	187,902.89
NORTHEAST MECHANICAL SERVICES	74383	HVAC	1002-18	49,057.35
NORTHEAST MECHANICAL SERVICES	74383	EQUIP CONTR SERV	1007-18	2,487.19

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NORTHEAST MECHANICAL SERVICES	74383	HVAC	1086-18	7,698.25
NORTHEAST MECHANICAL SERVICES	74383	HVAC	1087-18	5,933.50
NORTHEAST MECHANICAL SERVICES	74383	FS EQUIP SERVICE	1254-18	488.94
NORTHEAST MECHANICAL SERVICES	74383	FS EQUIP SERVICE	1255-18	335.15
NORTHEAST MECHANICAL SERVICES	74383	HVAC	1256-18	4,293.10
NORTHEAST MECHANICAL SERVICES	74383	EQUIP CONTR SERV	1257-18	1,730.29
NORTHEAST MECHANICAL SERVICES	74383	EQUIP CONTR SERV	1272-18	1,128.00
NORTHEAST PLUMBING SERVICES	74384	EQUIP CONTR SERV	1258-18	5,550.05
NUTRI-SERVE FOOD MGMT, INC.	74298	COST OF SALES	1060-18	10,326.31
NUTRI-SERVE FOOD MGMT, INC.	74299	COST OF SALES	1067-18	10,731.43
NUTRI-SERVE FOOD MGMT, INC.	74300	MISCEL. EXPEND.	1066-18	1,606.69
NUTRI-SERVE FOOD MGMT, INC.	74385	COST OF SALES	1277-18	9,351.31
O'DRAIN, JENNIFER	74386	MISCEL. EXPEND.	1259-18	34.99
ORTIZ, JOHN	74387	MISCEL. EXPEND.	1048-18	55.00
ORTIZ, JOHN	74387	MISCEL. EXPEND.	1100-18	65.00
ORTIZ, JOHN	74387	MISCEL. EXPEND.	1287-18	55.00
PANERA BREAD	74301	MISCEL. EXPEND.	1065-18	87.57
PATRIOT ROOFING INC.	74388	BUILDING CONTR SERV	1034-18	469.17
PATRIOT ROOFING INC.	74388	BUILDING CONTR SERV	1035-18	1,442.31
PATRIOT ROOFING INC.	74388	BUILDING CONTR SERV	1036-18	439.78
PATRIOT ROOFING INC.	74388	BUILDING CONTR SERV	1037-18	439.78
PEARSON EDUCATION INC	74389	GENERAL SUPPLIES	525-18	213.06
PEARSON EDUCATION INC	74389	PURCH PROF/EDUC SRV	832-18	554.26
PEARSON EDUCATION INC	74389	GENERAL SUPPLIES	874-18	119.88
PEASE, KATHY	74390	GENERAL SUPPLIES	1266-18	50.60
PEP BOYS AUTO	74391	SCHOOL VEHICLES	849-18	59.06
PEP BOYS AUTO	74391	SCHOOL VEHICLES	1114-18	50.49
PERFECT TOUCH LANDSCAPE INC.	74392	GROUND CONTR SERV	170-18	5,944.00
PERFECT TOUCH LANDSCAPE INC.	74392	GROUND CONTR SERV	1017-18	650.00
PERFECT TOUCH LANDSCAPE INC.	74392	GROUND CONTR SERV	1018-18	1,702.50
PERFECT TOUCH LANDSCAPE INC.	74392	GROUND CONTR SERV	1019-18	1,508.00
PERFECT TOUCH LANDSCAPE INC.	74392	GROUND CONTR SERV	1020-18	872.00
PERFECT TOUCH LANDSCAPE INC.	74392	GROUND CONTR SERV	1021-18	2,394.00
PERFECT TOUCH LANDSCAPE INC.	74392	GROUND CONTR SERV	1022-18	1,367.00
PERMA-BOUND	74393	GENERAL SUPPLIES	52-18	2,867.31
PRUDENTIAL INSUR CO OF AMERICA	74394	HEALTH BENEFITS	1000-18	36.34
PSE & G CO., INC	74395	ELECTRICITY	8-18	13,729.88
PSE & G CO., INC	74395	ELECTRICITY	9-18	25,799.82
RIZZA MIRO & ASSOCIATES LLC	74396	PURCH PROF/EDUC SRV	527-18	1,050.00
SADLIER PUBLISHING	74397	TEXTBOOKS	56-18	257.76
SCANTRON/SUPPLIES	74398	GENERAL SUPPLIES	1063-18	424.82

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SCHOLASTIC CLASSROOM MAGAZINES	74399	GENERAL SUPPLIES	50-18	346.50
SCHOLASTIC CLASSROOM MAGAZINES	74399	GENERAL SUPPLIES	53-18	475.36
SCHOLASTIC INC.	74400	GENERAL SUPPLIES	209-18	1,022.32
SCHOLASTIC NEWS INC.	74401	GENERAL SUPPLIES	46-18	417.56
SCHOOL HEALTH INC.	74402	GENERAL SUPPLIES	623-18	328.73
SCHOOL OUTFITTERS	74403	GENERAL SUPPLIES	833-18	65.15
SCHOOL SPECIALTY INC.	74404	GENERAL SUPPLIES	216-18	377.90
SCHOOL SPECIALTY INC.	74404	GENERAL SUPPLIES	788-18	287.10
SCHOOL SPECIALTY INC.	74404	GENERAL SUPPLIES	923-18	72.97
SCHOOL SPECIALTY INC.	74404	GENERAL SUPPLIES	5031-18	360.23
SENIOR WOOLY.COM	74405	TEXTBOOKS KELLMAN	516-18	35.00
SHAR MUSIC	74406	GENERAL SUPPLIES	972-18	589.20
SHERWIN-WILLIAMS CO.	74407	CUST&BLD SUPPL&PARTS	1117-18	128.56
SHOP RITE INC./CLEMONTON	74408	BEFORE/AFTER PROGRAM	935-18	369.41
SHOP RITE INC./CLEMONTON	74408	GENERAL SUPPLIES	983-18	54.68
SHOP RITE INC./CLEMONTON	74408	BEFORE/AFTER PROGRAM	1270-18	294.21
SHOP RITE INC./CLEMONTON	74408	GENERAL SUPPLIES	1275-18	39.33
SHOP RITE INC/CHERRY HILL	74409	BEFORE/AFTER PROGRAM	1269-18	87.79
SMELTZER, CHRISTINE	74410	MISCEL. EXPEND.	1263-18	50.00
SOUTH JERSEY ENERGY	74411	NATURAL GAS	12-18	23.85
SOUTH JERSEY GAS COMPANY	74412	NATURAL GAS	10-18	204.94
SOUTH JERSEY PAPER PRODUCTS	74413	CUST&BLD SUPPL&PARTS	664-18	472.79
SOUTHERN NJ PERINATAL COOP.	74414	GENERAL SUPPLIES	701-18	6,366.79
SPORTIME LLC	74415	GENERAL SUPPLIES	5004-18	59.47
SPRINT	74416	COMMUNIC./TELEPHONE	14-18	6,331.73
STAPLES BUSINESS ADVANTAGE	74417	GENERAL SUPPLIES	419-18	660.29
STAPLES BUSINESS ADVANTAGE	74417	GENERAL SUPPLIES	870-18	249.99
STAPLES BUSINESS ADVANTAGE	74417	GENERAL SUPPLIES	901-18	320.88
STAPLES CONTRACT & COMM. INC.	74418	GENERAL SUPPLIES	792-18	264.70
STATE OF NJ/HEALTH BENEFITS	None	TUITION REIMB.	702-18	694,504.80
STEFANO, LAURA	74419	MISCEL. EXPEND.	1264-18	50.00
STERICYCLE INC	74420	EQUIP CONTR SERV	1112-18	114.25
STEVENS IV, RUSSELL	74421	MISCEL. EXPEND.	1047-18	55.00
STEVENS IV, RUSSELL	74421	MISCEL. EXPEND.	1101-18	55.00
STEVENS IV, RUSSELL	74421	MISCEL. EXPEND.	1288-18	55.00
STEVENS, WENDY	74422	GENERAL SUPPLIES	1267-18	54.99
TEACHERS PAY TEACHERS	74423	GENERAL SUPPLIES	986-18	50.74
TECHNOLOGY FOR EDUC. & COMM.	74424	PURCH PROF/EDUC SRV	1090-18	187.50
TECHNOLOGY FOR EDUC. & COMM.	74424	PURCH PROF/EDUC SRV	1091-18	810.00
TOTAL VIDEO PRODUCTS INC.	74425	GENERAL SUPPLIES	115-18	1,046.00
TOZOUR ENERGY SYSTEMS, INC.	74426	CUST&BLD SUPPL&PARTS	229-18	573.82

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TRIARCO ARTS & CRAFTS	74427	GENERAL SUPPLIES	5034-18	39.56
UNITED REFRIGERATION INC.	74428	CUST&BLD SUPPL&PARTS	1253-18	723.06
VIRTUA MEDICAL GROUP	74429	OTHER PROF SERVICES	773-18	170.00
VOORHEES BOE/ AGENCY ACCOUNT	None	OTH RETIREMENT PERS	778-18	873.48
VOORHEES BOE/ AGENCY ACCOUNT	None	SOCIAL SEC CONTRIBUT	779-18	20,533.69
VOORHEES BOE/ AGENCY ACCOUNT	None		1271-18	77,022.20
VOORHEES HARDWARE INC.	74430	CUST&BLD SUPPL&PARTS	845-18	70.71
VOORHEES THEATRE CO.	74431	SUMMER THEATRE CAMP	1040-18	15,263.73
W.B.MASON CO INC.	74432	GENERAL SUPPLIES	730-18	3,435.20
W.B.MASON CO INC.	74432	GENERAL SUPPLIES	731-18	1,717.60
W.B.MASON CO INC.	74432	GENERAL SUPPLIES	732-18	1,717.60
W.B.MASON CO INC.	74432	GENERAL SUPPLIES	733-18	1,717.60
W.B.MASON CO INC.	74432	GENERAL SUPPLIES	734-18	1,717.60
W.B.MASON CO INC.	74432	GENERAL SUPPLIES	915-18	40.99
W.B.MASON CO INC.	74432	CUST&BLD SUPPL&PARTS	5096-18	8,079.50
WARDS SCIENCE	74433	GENERAL SUPPLIES	28-18	30.19
WARDS SCIENCE	74433	GENERAL SUPPLIES	31-18	1,169.36
WARDS SCIENCE	74433	GENERAL SUPPLIES	47-18	265.86
WESTERN PEST SERVICES INC.	74434	CUST&BLD SUPPL&PARTS	134-18	469.50
WESTERN PEST SERVICES INC.	74434	CUST&BLD SUPPL&PARTS	135-18	25.00
WILLIER ELECTRIC MOTOR CO INC	74435	CUST&BLD SUPPL&PARTS	954-18	436.25
WILSON LANGUAGE TRAINING CORP.	74436	GENERAL SUPPLIES	876-18	116.64
WOOLNER, DONNA	74437	MISCEL. EXPEND.	1268-18	50.00
WT COX INFORMATION SERVICES	74438	GENERAL SUPPLIES	479-18	75.06
XEROX	74439	RENTALS	799-18	3,368.45
XEROX CORPORATION	74440	RENTALS	1629-18	1,618.22
XEROX CORPORATION	74441	RENTALS	1698-18	181.96
XEROX CORPORATION	74442	RENTALS	1630-18	1,266.57
Y.A.L.E. SCHOOL WEST	74444	TUITION-PRIV-IN NJ	1139-18	10,911.70
Y.A.L.E. SCHOOL WEST	74444	TUITION-PRIV-IN NJ	1141-18	12,237.14
Y.A.L.E. SCHOOL WEST	74444	TUITION-PRIV-IN NJ	1143-18	16,923.87
Y.A.L.E. SCHOOL WEST	74444	TUITION-PRIV-IN NJ	1144-18	10,830.00
Y.A.L.E. SCHOOL WEST	74444	TUITION-PRIV-IN NJ	1147-18	5,741.40
Y.A.L.E. SCHOOL WEST	74444	TUITION-PRIV-IN NJ	1148-18	7,220.00
Y.A.L.E. SCHOOL WEST	74444	TUITION-PRIV-IN NJ	1149-18	10,911.70
ZANER BLOSER INC.	74445	GENERAL SUPPLIES	63-18	3,503.39

Total:

1,637,429.23

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
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I hereby certify that I have examined the bills covered by the above listed warrants and found them to be in order for payment in accordance with Board of Education policy and N.J.S. 18A:19 et seq.

Cynthia R. McClain
[Signature]

10/16/17
10/16/17

VOORHEES TWP. BOARD OF EDUCATION
CASH REPORT

ALL FUNDS For the Month Ending September 2017		BEGINNING CASH <u>BALANCE</u>	CASH RECEIPTS THIS <u>MONTH</u>	CASH DISBURSEMENTS THIS <u>MONTH</u>	ENDING CASH <u>BALANCE</u>	
GOVERNMENTAL FUNDS						
1	GENERAL FUND	FUND 10	\$29,229,895.72	\$5,632,202.74	\$3,979,985.69	\$30,882,112.77
2	SPECIAL REVENUE FUND	FUND 20	-\$160,317.81	\$223,775.50	\$83,526.57	-\$20,068.88
3	CAPITAL PROJECTS FUND	FUND 30	\$681,238.98	\$0.00	\$99,066.75	\$582,172.23
4	DEBT SERVICE FUND	FUND 40	-\$7,857.67	\$22,301.00	\$0.00	\$14,443.33
	TOTAL GOVERNMENTAL FUNDS		<u>\$29,742,959.22</u>	<u>\$5,878,279.24</u>	<u>\$4,162,579.01</u>	<u>\$31,458,659.45</u>
5	ENTERPRISE FUND (CER)	FUND 60	\$2,547,963.18	\$105,801.72	\$69,289.90	\$2,584,475.00
6	FOOD SERVICE FUND	FUND 61	\$320,218.98	\$64,623.89	\$62,728.55	\$322,114.32
7	PAYROLL		-\$19.20	\$1,487,018.13	\$1,486,987.59	\$11.34
8	PAYROLL AGENCY		\$2,825.85	\$1,495,491.41	\$1,207,535.37	\$290,781.89
	TOTAL TRUST & AGENCY FUNDS		<u>\$2,870,988.81</u>	<u>\$3,152,935.15</u>	<u>\$2,826,541.41</u>	<u>\$3,197,382.55</u>
	TOTAL ALL FUNDS		<u>\$32,613,948.03</u>	<u>\$9,031,214.39</u>	<u>\$6,989,120.42</u>	<u>\$34,656,042.00</u>
	BANK RECONCILIATION GENERAL ACCOUNT					\$31,458,659.45
	BANK RECONCILIATION PAYROLL ACCOUNT					\$11.34
	BANK RECONCILIATION PAYROLL AGENCY					\$290,781.89
	BANK RECONCILIATION CER					\$2,584,475.00
	BANK RECONCILIATION FOOD SERVICE					\$322,114.32
	TOTAL BANK RECONCILIATIONS					<u>\$34,656,042.00</u>

*Kelly
Brayton*

VOORHEES TOWNSHIP SCHOOL DISTRICT
CASH RECONCILIATION
September 2017

	<u>Balance</u> <u>08/31/17</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance</u> <u>09/30/16</u>
Fund 10	\$ 29,229,895.72	\$ 5,632,202.74	\$ 3,979,985.69	\$ 30,882,112.77
Fund 20	(160,317.81)	223,775.50	83,526.57	(20,068.88)
Fund 40	<u>(7,857.67)</u>	<u>22,301.00</u>	<u>-</u>	<u>14,443.33</u>
Total	<u>\$ 29,061,720.24</u>	<u>\$ 5,878,279.24</u>	<u>\$ 4,063,512.26</u>	30,876,487.22

Adjustments:
 Capital Reserve

h Balance (Books)

\$ 30,876,487.22

Balance per Bank Statements:

Commerce Checking	0002372183	\$ 30,914,490.93
Cash Management Fund	171-000047708	105,747.77

Total Balance per Bank Statements

31,020,238.70

Less: Outstanding Checks

373,866.22

Unknown July 2017 (150.46)

\$ 30,646,222.02

Add: Reimbursements Due from:

Food Service Fund	62,728.55
Capital Projects Fund	99,066.75
CER Program	68,469.90

Total Reimbursements Due to General Fund

230,265.20

h Balance (Bank)

\$ 30,876,487.22

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VOORHEES TOWNSHIP SCHOOL DISTRICT
OUTSTANDING CHECKLIST VERIFICATION
September 2017

Attachment Q
October 30, 2017
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Outstanding Checklist--Prior Month \$ 467,601.69
Void 73929 11,538.13

Add: Payment List--Current Month (All Funds) (Do not include "No Check" disbursements) 654,133.57

Potential Disbursements to Clear in Current Month 1,121,735.26

Less: Checks, Withdrawals and Charges from Bank Statements:

Commerce Checking 0002372183 \$ 747,869.04

Cash Management 171-000047708

Total Checks, Withdrawals and Charges from Bank Statements 747,869.04

Outstanding Checklist--Current Month \$ 373,866.22

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet
September 2017

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ASSETS AND RESOURCES

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ASSETS:			
101	Cash in bank		30,882,112.77
103	Petty cash		<u>4,599.92</u>
116	Investments - Capital reserve account		<u>100.00</u>
	Accounts receivable:		
132	Interfund	-42,198.82	
141	Intergovernmental - state	<u>-173,434.51</u>	
142	Intergovernmental - federal	<u>2,654.06</u>	
143	Intergovernmental - other	<u>24,895.02</u>	
153	Other	--	<u>-188,084.25</u>
RESOURCES:			
301	Estimated revenues	51,259,957.00	
302	Less revenues	<u>(14,402,085.58)</u>	36,857,871.42
	Total assets and resources		<u>67,556,599.86</u>

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LIABILITIES AND FUND EQUITY

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LIABILITIES:			
	Other current liabilities		10,334.03
	Total liabilities		<u>10,334.03</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet
September 2017

FUND BALANCE:

Appropriated:

753	Reserve for encumbrances - current year		40,517,361.24
754	Reserve for encumbrances - prior year		--
	Reserved fund balance:		
761	Capital reserve account		8,886,369.10
762	Adult education programs		2,431,505.03
763	Sale/leaseback reserve	465,400.58	
605	Add: Increase in sale/leaseback	--	
308	Less: Budgeted w/D sale/leaseback	--	465,400.58
764	Maintenance reserve	2,866,132.00	
606	Add: Increase in maintenance reserve	500.00	
310	Less: Budgeted w/D maintenance res.	(-26,200.00)	2,840,432.00
765	Tuition reserve account	--	
311	Less: Budgeted w/d tuition reserve	--	--
766	Current expense emergency reserve	--	
607	Add: Increase curr. exp. emer. res.	500.00	
312	Less: w/D from curr. exp. emer.res.	--	500.00
755	Bus Adv Revenue Reserved for Fuel Cst	--	
610	Add: Increase bus adv reserve	--	
312	Less: w/D from bus adv reserve	--	--
756	Federal Impact Aid Reserve (General)	--	
611	Add: Incr Fed Impact Aid Res (Gen)	--	
318	Less: w/D Fed Impact Aid Res (Gen)	--	--
757	Federal Impact Aid Reserve (Capital)	--	
612	Add: Incr Fed Impact Aid Res (Cap)	--	
319	Less: w/D Fed Impact Aid Res (Cap)	--	--
751,752,76x	Other reserves		--
601	Appropriations	52,642,864.64	
602	Less: Expenditures	(5,665,899.76)	
603	Encumbrances	(40,517,361.24)	6,459,603.64
604	Increase in capital reserve		3,000.00
	Total appropriated		61,604,171.59

REPORT OF SECRETARY
TO THE BOARD OF EDUCATION
****** VOORHEES TOWNSHIP BOARD OF EDUCATION ******
GENERAL FUND - FUND 10

DRAFT

Interim Balance Sheet
September 2017

FUND BALANCE (continued):

Unappropriated:

770	Fund balance, July 1, 2017	7,300,801.88	
771	Designated fund balance	--	
772	ARRA/SEMI for next year	--	
303	Budgeted fund balance	(1,025,326.00)	
307	Budgeted w/d from cap res local	(333,381.64)	
309	Budgeted w/d from cap reserve-inelig.	--	
317	Budgeted w/d from cap res-to Debt srv	--	
	Total fund balance		67,546,265.83
	Total liabilities and fund equity		67,556,599.86

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 GENERAL FUND - FUND 10**

DRAFT

**Interim Balance Sheet
 September 2017**

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	52,642,864.64	46,183,261.00	6,459,603.64
Revenues	(51,259,957.00)	(14,402,085.58)	(36,857,871.42)
Subtotal	1,382,907.64	31,781,175.42	-30,398,267.78
Change in capital reserve:			
Plus: Increase in reserve	3,000.00	3,000.00	--
Less: Withdrawal from reserve	(333,381.64)	(333,381.64)	--
Change in sale/leaseback reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in maintenance reserve:			
Plus: Increase in reserve	500.00	500.00	--
Less: Withdrawal from reserve	(26,200.00)	(26,200.00)	--
Change in emergency reserve:			
Plus: Increase in reserve	500.00	500.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Change in bus advertising reserve:			
Plus: Increase in reserve	.00	.00	--
Less: Withdrawal from reserve	(.00)	(.00)	--
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	1,027,326.00	31,425,593.78	-30,398,267.78

REPORT OF SECRETARY
TO THE BOARD OF EDUCATION

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**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 3 month period ending September 30, 2017)

REVENUES/SOURCES OF FUNDS	Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
OPERATING BUDGET				
10-12XX From Local Sources	45,667,379.00	13,846,531.94	(UNDER)	31,820,847.06
10-3XXX From State Sources	5,562,934.00	553,632.00	(UNDER)	5,009,302.00
10-4XXX From Federal Sources	29,644.00	1,921.64	(UNDER)	27,722.36
10-303 Budgeted Fund Balance - Operating Budget	1,025,326.00	.00	(UNDER)	1,025,326.00
10-307 withdrawal from Capital Reserve for Local Share	333,381.64	.00	(UNDER)	333,381.64
10-310 withdrawal from Maintenance Reserve	26,200.00	.00	(UNDER)	26,200.00
GENERAL FUND GRAND TOTAL	52,644,864.64	14,402,085.58	(UNDER)	38,242,779.06

EXPENDITURES	Appropriations	Expenditures	Encumbrances	Available Balance
OPERATING BUDGET				
GENERAL CURRENT EXPENSE				
11-1XX-100-XXX Regular Programs	15,723,883.00	1,526,584.81	13,733,950.01	463,348.18
11-2XX-100-XXX Special Education	6,306,598.00	730,804.57	5,003,481.89	572,311.54
11-230-100-XXX Basic Skills/Remedial	664,952.00	65,989.70	592,662.30	6,300.00
11-240-100-XXX Bilingual Education	129,173.00	12,680.40	113,673.40	2,819.20
11-401-100-XXX School-Sponsored Co/Extra-Curricular Activities	303,310.00	348.75	279,647.00	23,314.25
11-800-330-XXX Community Services Programs/Operations	1,000.00	.00	.00	1,000.00
Undistributed Expenditures:				
11-000-100-XXX Tuition	1,469,156.00	3,600.00	1,024,939.20	440,616.80
11-000-211-XXX Attendance and Social Work Services	2,500.00	.00	2,500.00	.00
11-000-213-XXX Health Services	461,001.00	36,301.55	417,493.63	7,205.82
11-000-216-XXX Speech, OT, PT	567,296.00	53,723.94	494,576.20	18,995.86
11-000-218-XXX Guidance	511,823.00	55,119.72	454,311.85	2,391.43
11-000-219-XXX Child Study Teams	1,404,351.00	166,617.49	1,185,127.35	52,606.16
11-000-221-XXX Improvement of Instructional Services	365,251.00	87,914.67	248,866.08	28,470.25
11-000-222-XXX Educational Media Services - School Library	455,820.00	43,935.14	384,632.14	27,452.72
11-000-223-XXX Instructional Staff Training Services	653,794.00	169,042.16	452,114.27	32,637.57
11-000-230-XXX General Administration	1,297,723.00	184,738.38	812,537.12	300,447.50
11-000-240-XXX School Administration	1,450,666.00	298,406.94	1,067,812.46	84,446.60

Attachment 10
October 30, 2017
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 3 month period ending September 30, 2017)

EXPENDITURES

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-251-XXX	Central Services	685,588.00	161,406.40	461,323.92	62,857.68
11-000-252-XXX	Administrative Information Technology	557,611.00	52,543.52	399,927.76	105,139.72
11-000-26X-XXX	Operation and Maintenance of Plant Services	4,696,136.00	857,708.10	3,006,508.29	831,919.61
11-000-270-XXX	Student Transportation Services	2,643,552.00	121,586.86	543,190.67	1,978,774.47
11-XXX-XXX-2XX	Personal Services - Employee Benefits	11,598,441.00	699,406.02	9,809,548.70	1,089,486.28
	Total Undistributed	28,820,709.00	2,992,050.89	20,765,409.64	5,063,248.47
10-606I	Interest Earned on Maintenance Reserve	500.00	.00	.00	500.00
10-607I	Interest Earned on Current Expense Emergency Res.	500.00	.00	.00	500.00
	TOTAL GENERAL CURRENT EXPENSE	51,950,625.00	5,328,459.12	40,488,824.24	6,133,341.64
12-XXX-XXX-73X	Equipment	315,891.00	.00	15,238.00	300,653.00
12-000-4XX-XXX	Facilities Acquisition and Construction Services	359,990.64	333,381.64	.00	26,609.00
	CAPITAL OUTLAY				
10-604I	Interest Deposit to Capital Reserve	3,000.00	.00	.00	3,000.00
	TOTAL CAPITAL OUTLAY	678,881.64	333,381.64	15,238.00	330,262.00
10-000-100-56X	Transfer of Funds to Charter Schools	17,358.00	4,059.00	13,299.00	.00
	GENERAL FUND GRAND TOTAL	52,646,864.64	5,665,899.76	40,517,361.24	6,463,603.64

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Schedule of Revenues
Actual Compared with Estimated
(For 3 month period ending September 30, 2017)

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
	REVENUES FROM LOCAL SOURCES:			
10-1210	Local Tax Levy	45,657,379.00	13,697,213.70	31,960,165.30
10-1XXX	Unrestricted Miscellaneous Revenues	10,000.00	149,318.24	-139,318.24
	Subtotal - Revenues from Local Sources	45,667,379.00	13,846,531.94	31,820,847.06
	Revenues from State Sources			
10-3121	Categorical Transportation Aid	525,501.00	52,550.10	472,950.90
	REVENUES FROM STATE SOURCES:			
10-3132	Categorical Special Education Aid	1,699,913.00	169,991.30	1,529,921.70
10-3176	Equalization Aid	2,916,383.00	288,976.90	2,627,406.10
10-3177	Categorical Security Aid	236,331.00	23,633.10	212,697.90
10-3178	Adjustment Aid	100,761.00	10,076.10	90,684.90
10-3181	PARCC Readiness Aid	28,215.00	2,821.50	25,393.50
10-3182	Per Pupil Growth Aid	28,215.00	2,821.50	25,393.50
10-3183	Professional Learning Community Aid	27,615.00	2,761.50	24,853.50
	Subtotal - Revenues from State Sources	5,562,934.00	553,632.00	5,009,302.00
	Revenues from Federal Sources			
10-4200	Medicaid Reimbursement	29,644.00	1,921.64	27,722.36
	Subtotal - Revenues from Federal Sources	29,644.00	1,921.64	27,722.36
10-303	Budgeted Fund Balance - Operating Budget	1,025,326.00	.00	1,025,326.00
10-307	withdrawal from Capital Reserve- for Local Share	333,381.64	.00	333,381.64
10-310	withdrawal from Maintenance Reserve	26,200.00	.00	26,200.00
	TOTAL OPERATING BUDGET	52,644,864.64	14,402,085.58	38,242,779.06

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 3 month period ending September 30, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>	
GENERAL CURRENT EXPENSE					
Regular Programs - Instruction					
11-105-100-101	Preschool - Salaries of Teachers	97,868.00	9,330.10	88,537.90	.00
11-110-100-101	Kindergarten - Salaries of Teachers	441,891.00	41,939.50	399,951.50	.00
11-120-100-101	Grades 1-5 - Salaries of Teachers	8,187,732.00	791,989.84	7,395,742.16	.00
11-130-100-101	Grades 6-8 - Salaries of Teachers	5,690,159.00	489,092.78	5,201,066.22	.00
Regular Programs - Home Instruction:					
11-150-100-101	Salaries of Teachers	150,000.00	14,586.00	135,414.00	.00
Regular Programs - Undistributed Instruction					
11-190-100-320	Purchased Professional-Educational Services	2,150.00	.00	556.84	1,593.16
11-190-100-340	Purchased Technical Services	27,000.00	1,499.85	6,837.00	18,663.15
11-190-100-500	Other Purchased Services (400-500 series)	179,050.00	6,104.93	119,112.26	53,832.81
11-190-100-610	General Supplies	789,693.00	148,660.46	379,405.13	261,627.41
11-190-100-640	Textbooks	66,845.00	-10.00	.00	66,855.00
11-190-100-890	Other Objects	91,495.00	23,391.35	7,327.00	60,776.65
TOTAL REGULAR PROGRAMS - INSTRUCTION		15,723,883.00	1,526,584.81	13,733,950.01	463,348.18
SPECIAL EDUCATION - INSTRUCTION					
Learning and/or Language Disabilities:					
11-204-100-101	Salaries of Teachers	290,352.00	29,035.20	261,316.80	.00
11-204-100-106	Other salaries for Instruction	193,935.00	16,114.60	177,820.40	.00
11-204-100-610	General Supplies	4,400.00	1,329.33	570.02	2,500.65
11-204-100-640	Textbooks	725.00	.00	.00	725.00
Total		489,412.00	46,479.13	439,707.22	3,225.65
Behavioral Disabilities:					
11-209-100-101	Salaries of Teachers	81,593.00	8,159.30	73,433.70	.00
Total		81,593.00	8,159.30	73,433.70	.00
Multiple Disabilities:					
11-212-100-101	Salaries of Teachers	614,244.00	173,939.10	440,304.90	.00
11-212-100-106	Other salaries for Instruction	704,318.00	110,110.82	594,207.18	.00
11-212-100-320	Purchased Professional-Educational Services	720,359.00	30,434.00	175,259.53	514,665.47
11-212-100-610	General Supplies	26,500.00	426.28	1,494.26	24,579.46

REPORT OF THE CLERK
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 3 month period ending September 30, 2017)

	Appropriations	Expenditures	Encumbrances	Available Balance
11-212-100-800 other Objects	13,000.00	747.52	.00	12,252.48
Total	2,078,421.00	315,657.72	1,211,265.87	551,497.41
Resource Room/Resource Center				
11-213-100-101 Salaries of Teachers	2,607,745.00	257,160.60	2,350,584.40	.00
11-213-100-106 Other Salaries for Instruction	633,894.00	51,650.47	582,243.53	.00
11-213-100-610 General Supplies	13,900.00	1,424.15	207.05	12,268.80
11-213-100-640 Textbooks	2,400.00	63.00	247.32	2,089.68
Total	3,257,939.00	310,298.22	2,933,282.30	14,358.48
Autism:				
11-214-100-101 Salaries of Teachers	88,557.00	13,089.90	75,467.10	.00
Total	88,557.00	13,089.90	75,467.10	.00
Preschool Disabilities - Part-Time:				
11-215-100-106 Other Salaries for Instruction	94,950.00	12,813.20	82,136.80	.00
11-215-100-600 General Supplies	3,230.00	.00	.00	3,230.00
Total	98,180.00	12,813.20	82,136.80	3,230.00
Preschool Disabilities - Full-Time:				
11-216-100-101 Salaries of Teachers	212,496.00	24,307.10	188,188.90	.00
Total	212,496.00	24,307.10	188,188.90	.00
TOTAL SPECIAL EDUCATION - INSTRUCTION	6,306,598.00	730,804.57	5,003,481.89	572,311.54
Basic skills/Remedial - Instruction				
11-230-100-101 Salaries of Teachers	658,652.00	65,989.70	592,662.30	.00
11-230-100-610 General Supplies	4,200.00	.00	.00	4,200.00
11-230-100-800 other Objects	2,100.00	.00	.00	2,100.00
Total	664,952.00	65,989.70	592,662.30	6,300.00
Bilingual Education - Instruction				
11-240-100-101 Salaries of Teachers	126,073.00	12,680.40	113,392.60	.00
11-240-100-610 General Supplies	3,100.00	.00	280.80	2,819.20
Total	129,173.00	12,680.40	113,673.40	2,819.20

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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 3 month period ending September 30, 2017)

		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
	School-Sponsored Cocurricular Activities-Instruction				
11-401-100-100	Salaries	276,210.00	.00	276,210.00	.00
11-401-100-800	Other Objects	27,100.00	348.75	3,437.00	23,314.25
	Total	303,310.00	348.75	279,647.00	23,314.25
	Community Services Programs - Operations				
11-800-330-500	Purchased Services (300-500 series)	1,000.00	.00	.00	1,000.00
	Total	1,000.00	.00	.00	1,000.00
	UNDISTRIBUTED EXPENDITURES				
	Instruction				
11-000-100-561	Tuition - Other LEAs within the State - Regular	48,255.00	.00	1,571.60	46,683.40
11-000-100-562	Tuition - Other LEAs within the State - Special	33,630.00	.00	.00	33,630.00
11-000-100-565	Tuition - Co. Spec. Services and Regional Day Schls	17,606.00	.00	.00	17,606.00
11-000-100-566	Tuition - Private Schls/Disabled within State	1,369,665.00	3,600.00	1,023,367.60	342,697.40
	Total	1,469,156.00	3,600.00	1,024,939.20	440,616.80
	Attendance and Social work Services				
11-000-211-100	Salaries	2,500.00	.00	2,500.00	.00
	Total	2,500.00	.00	2,500.00	.00
	Health Services				
11-000-213-100	Salaries	429,667.00	31,004.90	398,662.10	.00
11-000-213-300	Purchased Professional and Technical Services	20,300.00	1,893.35	15,711.65	2,695.00
11-000-213-600	Supplies and Materials	11,034.00	3,403.30	3,119.88	4,510.82
	Total	461,001.00	36,301.55	417,493.63	7,205.82
	Speech, OT, PT and Related services				
11-000-216-100	Salaries	538,096.00	53,019.80	485,076.20	.00
11-000-216-320	Purchased Professional-Educational Services	25,300.00	.00	9,500.00	15,000.00
11-000-216-600	Supplies and Materials	3,900.00	704.14	.00	3,195.86
	Total	567,296.00	53,723.94	494,576.20	18,195.86
	Guidance				
11-000-218-104	Salaries of Other Professional Staff	474,961.00	46,392.80	428,568.20	.00

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 October 30, 2017
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REPORT OF SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 3 month period ending September 30, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-218-105 Salaries of Secretarial and Clerical Assistants	33,962.00	8,583.00	25,379.00	.00
11-000-218-600 Supplies and Materials	2,900.00	143.92	364.65	2,391.43
Total	511,823.00	55,119.72	454,311.85	2,391.43
Child Study Teams				
11-000-219-104 Salaries of Other Professional Staff	1,237,293.00	132,117.70	1,105,175.30	.00
11-000-219-105 Salaries of Secretarial and Clerical Assistants	79,295.00	21,230.28	58,064.72	.00
11-000-219-320 Purchased Professional-Educational Services	26,503.00	2,550.00	15,015.22	8,937.78
11-000-219-592 Misc. Purch. Svc (400-500 series O/than Res. Costs)	3,500.00	17.73	.00	3,482.27
11-000-219-600 Supplies and Materials	45,360.00	9,339.28	2,032.12	33,988.60
11-000-219-800 Other Objects	12,400.00	1,362.50	4,839.99	6,197.51
Total	1,404,351.00	166,617.49	1,185,127.35	52,606.16
Improvement of Instructional Services				
11-000-221-102 Salaries of Supervisors of Instruction	261,957.00	50,584.92	211,372.08	.00
11-000-221-105 Salaries of Secretarial and Clerical Assistants	41,879.00	10,725.00	31,154.00	.00
11-000-221-110 Other Salaries	5,000.00	.00	5,000.00	.00
11-000-221-320 Purchased Professional-Educational Services	12,732.50	11,732.50	.00	1,000.00
11-000-221-500 Other Purchased Services (400-500 series)	4,150.00	.00	.00	4,150.00
11-000-221-600 Supplies and Materials	28,252.50	10,692.30	1,340.00	16,220.20
11-000-221-800 Other Objects	11,280.00	4,179.95	.00	7,100.05
Total	365,251.00	87,914.67	248,866.08	28,470.25
Educational Media Services - School Library				
11-000-222-100 Salaries	416,320.00	40,559.90	375,760.10	.00
11-000-222-600 Supplies and Materials	39,500.00	3,375.24	8,872.04	27,252.72
Total	455,820.00	43,935.14	384,632.14	27,252.72
Instructional Staff Training Services				
11-000-223-102 Salaries of Supervisors of Instruction	343,682.00	70,542.60	273,139.40	.00
11-000-223-110 Other Salaries	276,612.00	97,699.56	178,912.44	.00
11-000-223-390 Other Purchased Professional and Technical Services	30,000.00	800.00	.00	29,200.00
11-000-223-500 Other Purchased Services (400-500 series)	200.00	.00	62.43	137.57
11-000-223-600 Supplies and Materials	500.00	.00	.00	500.00
11-000-223-800 Other Objects	2,800.00	.00	.00	2,800.00
Total	653,794.00	169,042.16	452,114.27	32,637.57

Attachment 10
 October 30, 2017
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**REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10**

DRAFT

**Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 3 month period ending September 30, 2017)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Support Services - General Administration				
11-000-230-100 Salaries	310,820.00	74,886.78	235,933.22	.00
11-000-230-331 Legal Services	70,000.00	4,850.18	59,369.87	5,779.95
11-000-230-332 Audit Fees	50,500.00	.00	.00	50,500.00
11-000-230-334 Architectural/Engineering Services	70,000.00	.00	.00	70,000.00
11-000-230-339 Other Purchased Professional Services	200,400.00	58,008.23	134,799.90	7,591.87
11-000-230-530 Communications/Telephone	258,078.00	3,791.04	127,121.96	127,165.00
11-000-230-585 BOE Other Purchased Services	9,600.00	.00	.00	9,600.00
11-000-230-590 Misc. Purchased Services (400-500 except 530 & 585)	273,400.00	10,098.00	252,600.00	10,702.00
11-000-230-610 General Supplies	2,300.00	372.45	347.17	1,580.38
11-000-230-630 BOE In-House Training/Meeting Supplies	7,500.00	.00	1,500.00	6,000.00
11-000-230-890 Miscellaneous Expenditures	22,125.00	10,745.85	865.00	10,514.15
11-000-230-895 BOE Membership Dues and Fees	23,000.00	21,985.85	.00	1,014.15
Total	1,297,723.00	184,738.38	812,537.12	300,447.50
Support Services - School Administration				
11-000-240-103 Salaries of Principals/Assistant Principals	833,152.00	176,272.90	656,879.10	.00
11-000-240-105 Salaries of Secretarial and Clerical Assistants	527,644.00	116,920.54	410,723.46	.00
11-000-240-600 Supplies and Materials	21,870.00	5,213.50	209.90	16,446.60
11-000-240-800 Other objects	68,000.00	.00	.00	68,000.00
Total	1,450,666.00	298,406.94	1,067,812.46	84,446.60
Undistributed Expenditures - Central Services				
11-000-251-100 Salaries	553,258.00	136,661.58	416,596.42	.00
11-000-251-330 Purchased Professional Services	36,450.00	18,225.00	18,225.00	.00
11-000-251-592 Misc. Purch. Services (400-500 except 594)	13,300.00	.00	4,284.00	9,016.00
11-000-251-600 Supplies and Materials	18,000.00	3,497.30	1,758.42	12,744.28
11-000-251-890 Other objects	64,580.00	3,022.52	20,460.08	41,097.40
Total	685,588.00	161,406.40	461,323.92	62,057.68
Undistributed Expenditures - Admin. Info. Technology				
11-000-252-100 Salaries	197,612.00	49,690.26	147,921.74	.00
11-000-252-500 Other Purchased Services (400-500 series)	2,000.00	243.26	.00	1,756.74
11-000-252-800 Other Objects	357,999.00	2,610.00	252,006.02	103,992.98
Total	557,611.00	52,543.52	399,927.76	105,139.72
11-000-261-100 Salaries	266,522.00	65,856.12	200,665.88	.00

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October 30, 2017
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REPORT OF SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 3 month period ending September 30, 2017)

	Appropriations	Expenditures	Encumbrances	Available Balance
11-000-261-420 Cleaning, Repair, and Maintenance Services	815,690.00	224,782.52	66,549.18	524,358.30
Total	1,082,212.00	290,638.64	267,215.06	524,358.30
Custodial Services				
11-000-262-100 Salaries	1,084,097.00	261,171.29	818,445.71	4,480.00
11-000-262-420 Cleaning, Repair, and Maintenance Services	5,824.00	.00	.00	5,824.00
11-000-262-490 Other Purchased Property Services	150,640.00	15,218.18	118,781.82	16,640.00
11-000-262-520 Insurance	172,363.00	.00	172,363.00	.00
11-000-262-610 General Supplies	299,181.87	52,297.79	94,899.95	151,984.13
11-000-262-621 Energy (Natural Gas)	93,600.00	-4,998.39	92,639.71	5,958.68
11-000-262-622 Energy (Electricity)	1,579,710.00	175,569.46	1,404,140.54	.00
11-000-262-800 other objects	12,308.13	12,219.13	.00	89.00
Total Custodial Services	3,397,724.00	511,477.46	2,701,270.73	184,975.81
Care and Upkeep of Grounds				
11-000-263-420 Cleaning, Repair and Maintenance Services	176,200.00	55,592.00	38,022.50	82,585.50
11-000-263-610 General Supplies	40,000.00	.00	.00	40,000.00
Total Care and Upkeep of Grounds	216,200.00	55,592.00	38,022.50	122,585.50
Total Operation and Maintenance of Plant Services	4,696,136.00	857,708.10	3,006,508.29	831,919.61
Student Transportation Services				
11-000-270-160 Salaries - Between Home & School - Regular	56,384.00	13,978.69	42,405.31	.00
11-000-270-161 Salaries - Between Home and School - Special	9,950.00	2,466.83	7,483.17	.00
11-000-270-350 Management Fee-ESC & CTSA Trans. Programs	20,594.00	2,170.85	18,423.15	.00
11-000-270-503 Contr Serv -Aid in Lieu of Payments - Nonpublic	137,850.00	-8,605.91	128,660.00	17,795.91
11-000-270-511 Contracted Services (Home/School) - Vendors	1,352,540.00	.00	.00	1,352,540.00
11-000-270-512 Contracted Services (not Home/School) - Vendors	165,441.00	467.66	5,912.00	159,061.34
11-000-270-514 Contracted Services (Special Ed) - Vendors	513,938.00	63,954.78	1,729.00	448,254.22
11-000-270-518 Contracted Services (Special Ed) - ESCs & CTSA	376,995.00	43,416.96	333,578.04	0.00
11-000-270-610 General Supplies	9,860.00	3,737.00	5,000.00	1,123.00
Total	2,643,552.00	121,586.86	543,190.67	1,978,774.47
UNALLOCATED BENEFITS				
11-000-291-210 Group Insurance	4,770.00	176.69	2,398.31	2,195.00
11-000-291-220 Social Security Contributions	612,300.00	114,928.71	497,371.29	.00

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October 30, 2017
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REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
GENERAL FUND - FUND 10

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 3 month period ending September 30, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
11-000-291-241 Other Retirement Contributions - PERS	680,000.00	1,364.17	675,135.83	3,500.00
11-000-291-250 Unemployment Compensation	54,804.00	.00	.00	54,804.00
11-000-291-270 Health Benefits	9,715,533.00	531,162.73	8,302,182.99	882,187.28
11-000-291-280 Tuition Reimbursement	118,800.00	.00	.00	118,800.00
11-000-291-290 Other Employee Benefits	412,234.00	51,773.72	332,460.28	28,000.00
TOTAL UNALLOCATED BENEFITS	11,598,441.00	699,406.02	9,809,548.70	1,089,486.28
TOTAL PERSONAL SERVICES - EMPLOYEE BENEFITS	11,598,441.00	699,406.02	9,809,548.70	1,089,486.28
TOTAL UNDISTRIBUTED EXPENDITURES	28,820,709.00	2,992,050.89	20,765,409.64	5,063,248.47
Required Maintenance for School Facilities				
10-606 Interest Earned on Maintenance Reserve	500.00	.00	.00	500.00
10-607I Interest Earned on Current Expense Emergency Res.	500.00	.00	.00	500.00
TOTAL GENERAL CURRENT EXPENSE	51,950,625.00	5,328,459.12	40,488,824.24	6,133,341.64
Undistributed Expenditures:				
12-000-210-730 Support Services - Students - Regular	263,791.00	.00	15,238.00	248,553.00
12-000-219-730 Support Services - Child Study Teams	15,500.00	.00	.00	15,500.00
12-xxx-x00-730 Special Schools - (All Programs)	36,600.00	.00	.00	36,600.00
Total Equipment	315,891.00	.00	15,238.00	300,653.00
Facilities Acquisition and Construction Services				
12-000-400-450 Construction Services	333,381.64	333,381.64	.00	.00
12-000-400-800 Other Objects	26,609.00	.00	.00	26,609.00
Total Facilities Acquisition & Construction Services	359,990.64	333,381.64	.00	26,609.00
CAPITAL OUTLAY				
10-604 Interest Deposit to Capital Reserve	3,000.00	.00	.00	3,000.00
TOTAL CAPITAL OUTLAY EXPENDITURES	678,881.64	333,381.64	15,238.00	330,262.00
10-000-100-56X Transfer of Funds to Charter Schools	17,358.00	4,059.00	13,299.00	338,305.00
GENERAL FUND GRAND TOTAL	52,646,864.64	5,665,899.76	40,517,361.24	6,463,937.00

REPORT OF SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Interim Balance Sheet
September 2017

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		-20,068.88
	Accounts receivable:		
141	Intergovernmental - state	4,475.00	
142	Intergovernmental - federal	-62.60	
153	Other	--	4,412.40

RESOURCES:

301	Estimated revenues	1,292,087.00	
302	Less revenues	(64,169.25)	1,227,917.75
	Total assets and resources		1,212,261.27

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

411	Intergovernmental accounts payable-state		2,072.18
481	Deferred revenues		43,491.77
	Other current liabilities		-41,863.11
	Total liabilities		3,700.84

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 SPECIAL REVENUE FUNDS - FUND 20**

DRAFT

**Interim Balance Sheet
 September 2017**

FUND BALANCE:

Appropriated:			
753	Reserve for encumbrances - current year	799,698.22	
754	Reserve for encumbrances - prior year	--	
Reserved fund balance:			
761	Capital reserve account	--	
604	Add: Increase in capital reserve	--	
307	Less: Budgeted withdrawal from capital reser	--	--
601	Appropriations	<u>1,292,087.00</u>	
602	Less: Expenditures	(83,526.57)	
603	Encumbrances	<u>(799,698.22)</u>	<u>408,862.21</u>
	Total fund balance		<u>1,208,560.43</u>
	Total liabilities and fund equity		<u>1,212,261.27</u>

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 3 month period ending September 30, 2017)

REVENUES/SOURCES OF FUNDS		Budgeted Estimated	Actual to Date	Note: Over or (Under)	Unrealized Balance
SPECIAL REVENUE FUNDS					
20-3XXX	From state sources:	183,569.00	64,169.25	(UNDER)	119,399.75
20-4XXX	From federal sources:	1,108,518.00	.00	(UNDER)	1,108,518.00
TOTAL SPECIAL REVENUE FUNDS		1,292,087.00	64,169.25	(UNDER)	1,227,917.75
EXPENDITURES		Appropriations	Expenditures	Encumbrances	Available Balance
state Projects:					
Other Special Projects:					
20-501-XXX-XXX	Nonpublic Textbooks	11,832.00	5,080.17	2,678.89	4,072.94
20-502-XXX-XXX	Nonpublic Auxiliary Services	124,908.00	.00	124,908.00	.00
20-509-XXX-XXX	Nonpublic Nursing Services	21,437.00	.00	20,079.00	1,358.00
20-510-XXX-XXX	Nonpublic Technology Initiative Program	7,992.00	.00	.00	7,992.00
20-511-XXX-XXX	Nonpublic Security Aid	17,400.00	5,325.00	591.93	11,483.07
Total State Projects		183,569.00	10,405.17	148,257.82	24,906.01
Federal Projects:					
20-T1 -XXX-XXX	E.S.S.A. Title I	240,337.00	14,091.20	157,511.80	68,734.00
20-T3 -XXX-XXX	E.S.S.A. Title III	29,430.00	2,458.40	14,917.60	12,054.00
20-T6 -XXX-XXX	E.S.S.A. Title VI	56,406.00	5,524.70	31,398.30	19,483.00
20-IDE-XXX-XXX	I.D.E.A. Part B (Handicapped)	782,345.00	51,047.10	447,612.70	283,685.20
TOTAL FEDERAL PROJECTS		1,108,518.00	73,121.40	651,440.40	383,956.20
TOTAL SPECIAL REVENUE FUNDS		1,292,087.00	83,526.57	799,698.22	408,862.21

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October 30, 2017
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**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 SPECIAL REVENUE FUNDS - FUND 20**

DRAFT

**Schedule of Revenues
 Actual Compared with Estimated
 (For 3 month period ending September 30, 2017)**

	<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
SPECIAL REVENUE FUNDS			
Revenues from State Sources:			
20-32XX Other Restricted Entitlements	183,569.00	64,169.25	119,399.75
Total Revenues from State Sources	183,569.00	64,169.25	119,399.75
Revenues from Federal Sources			
20-4411-4416 Title I	240,337.00	.00	240,337.00
20-4451-4455 Title II	56,406.00	.00	56,406.00
20-4491-4494 Title III	29,430.00	.00	29,430.00
20-4420-4429 I.D.E.A. Part B (Handicapped)	782,345.00	.00	782,345.00
Total Revenues from Federal Sources	1,108,518.00	.00	1,108,518.00
TOTAL GRANTS AND ENTITLEMENTS	1,292,087.00	64,169.25	1,227,917.75

REPORT OF SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
SPECIAL REVENUE FUNDS - FUND 20

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 3 month period ending September 30, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
Other State Projects:				
20-501-xxx-xxx Nonpublic Textbooks	11,832.00	5,080.17	2,678.89	4,072.94
20-502-xxx-xxx Nonpublic Auxiliary Services	124,908.00	.00	124,908.00	.00
20-509-xxx-xxx Nonpublic Nursing Services	21,437.00	.00	20,079.00	1,358.00
20-510-xxx-xxx Nonpublic Technology Initiative	7,992.00	.00	.00	7,992.00
20-511-xxx-xxx Nonpublic Security Aid	17,400.00	5,325.00	591.93	11,483.07
Total Other State Projects	183,569.00	10,405.17	148,257.82	24,906.01
Total State Projects	183,569.00	10,405.17	148,257.82	24,906.01
E.S.S.A Title I				
20-T1 -100-101 Salaries-Instruction-sal of Teacher	171,813.00	14,091.20	157,511.80	210.00
20-T1 -100-600 Instructional Supplies-Instruction	2,000.00	.00	.00	2,000.00
20-T1 -xxx-xxx Other Federal expenditures	66,524.00	.00	.00	66,524.00
E.S.S.A. Title I Total	240,337.00	14,091.20	157,511.80	68,734.00
E.S.S.A. Title III				
20-T3 -100-101 Salaries-Instruction-sal of teachers	15,614.00	696.40	14,917.60	.00
20-T3 -100-300 Purchased services-Instruction	1,762.00	1,762.00	.00	.00
20-T3 -100-500 Other purchased services-Instruction 400-500	2,944.00	.00	.00	2,944.00
20-T3 -200-200 Benefits	9,110.00	.00	.00	9,110.00
E.S.S.A. Title III Total	29,430.00	2,458.40	14,917.60	12,054.00
E.S.S.A. Title VI				
20-T6 -100-101 Salaries-Instruction-sal of teachers	35,000.00	3,601.70	31,398.30	.00
20-T6 -200-200 Benefits	19,483.00	.00	.00	19,483.00
20-T6 -200-300 Professional tech services-Support	1,923.00	1,923.00	.00	.00
E.S.S.A. Title VI Total	56,406.00	5,524.70	31,398.30	19,483.00
I.D.E.A. Part B (Handicapped)				
20-IDE-100-110 Salaries-Other salaries	499,312.00	50,148.30	447,612.70	1,551.00
20-IDE-100-300 Purchased services-Instruction	19,063.00	.00	.00	19,063.00
20-IDE-100-500 Other purchased services-Instruction 400-500	178,779.00	.00	.00	178,779.00
20-IDE-100-600 Instructional supplies-Instruction	4,740.00	898.80	.00	3,841.20
20-IDE-200-200 Benefits	45,658.00	.00	.00	45,658.00
20-IDE-200-300 Professional tech services-Support	34,593.00	.00	.00	34,593.00
20-IDE-200-600 Supplies and materials-Support	200.00	.00	.00	200.00
TOTAL FEDERAL PROJECTS	1,108,518.00	73,121.40	651,440.40	383,956.20

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**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 SPECIAL REVENUE FUNDS - FUND 20**

DRAFT

**Statement of Appropriations
 Compared with Expenditures and Encumbrances
 (For 3 month period ending September 30, 2017)**

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
TOTAL SPECIAL REVENUE FUNDS	1,292,087.00	83,526.57	799,698.22	408,862.21

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
CAPITAL PROJECTS FUNDS - FUND 30

DRAFT

Interim Balance Sheet
September 2017

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ASSETS AND RESOURCES

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ASSETS:

101	Cash in bank		582,172.23
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RESOURCES:

301	Estimated revenues	831,968.10	
302	Less revenues	--	831,968.10
	Total assets and resources		1,414,140.33

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LIABILITIES AND FUND EQUITY

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LIABILITIES:

402	Interfund accounts payable		-.02
	Total liabilities		-.02

**REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
CAPITAL PROJECTS FUNDS - FUND 30**

DRAFT

**Interim Balance Sheet
September 2017**

FUND BALANCE:

Appropriated:			
753	Reserve for encumbrances - current year		295,062.54
754	Reserve for encumbrances - prior year		--
751,752,760	Other reserves		--
601	Appropriations	831,968.10	
602	Less: Expenditures	(249,796.15)	
603	Encumbrances	(295,062.54)	287,109.41
	Total appropriated		582,171.95
Unappropriated:			
770	Fund balance, July 1, 2017		831,968.40
303	Budgeted fund balance		--
	Total fund balance		1,414,140.35
	Total liabilities and fund equity		1,414,140.33

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	831,968.10	544,858.69	287,109.41
Revenues	(831,968.10)	(.00)	(831,968.10)
Subtotal	.00	544,858.69	-544,858.69
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	.00	544,858.69	-544,858.69

REPORT OF SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****

CAPITAL PROJECTS FUNDS - FUND 30

DRAFT

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 3 month period ending September 30, 2017)

REVENUES/SOURCES OF FUNDS		Budgeted <u>Estimated</u>	Actual to <u>Date</u>	Note: Over or (Under)	Unrealized <u>Balance</u>
30-5100	CAPITAL PROJECTS				
	Sale of Bonds	831,968.10	.00	(UNDER)	831,968.10
	TOTAL CAPITAL PROJECTS	831,968.10	.00	(UNDER)	831,968.10
EXPENDITURES		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	Available <u>Balance</u>
	Facilities Acquisition and Construction Services				
30-000-4XX-450	Construction Services	793,670.57	236,006.00	295,062.54	262,602.03
30-000-4XX-610	General Supplies	38,297.53	13,790.15	.00	24,507.38
	TOTAL CAPITAL PROJECTS	831,968.10	249,796.15	295,062.54	287,109.41

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 CAPITAL PROJECTS FUNDS - FUND 30**

DRAFT

**Schedule of Revenues
 Actual Compared with Estimated
 (For 3 month period ending September 30, 2017)**

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
30-xxxx	CAPITAL PROJECTS			
	Other Financing Sources	831,968.10	.00	831,968.10
	Total Capital Projects Funds	831,968.10	.00	831,968.10

**REPORT OF SECRETARY
 TO THE BOARD OF EDUCATION**
****** VOORHEES TOWNSHIP BOARD OF EDUCATION ******
DEBT SERVICE FUNDS - FUND 40

DRAFT

**Interim Balance Sheet
 September 2017**

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ASSETS AND RESOURCES
 =====

ASSETS:			
101	Cash in bank		14,443.33
	Accounts receivable:		
132	Interfund	- .02	
153	Other	--	- .02
RESOURCES:			
301	Estimated revenues	390,000.00	
302	Less revenues	(42,341.00)	347,659.00
	Total assets and resources		362,102.31

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LIABILITIES AND FUND EQUITY
 =====

LIABILITIES:

REPORT OF THE SECRETARY
TO THE BOARD OF EDUCATION
**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Balance Sheet
September 2017

FUND BALANCE:

Appropriated:				
753	Reserve for encumbrances - current year		--	
754	Reserve for encumbrances - prior year		--	
767	Debt service reserve	--		
608	Add: Increase in debt service reserve	--		
313	Less: w/D from debt service reserve	--	--	
751,752,753	Other reserves		--	
601	Appropriations	1,054,400.00		
602	Less: Expenditures	67,200.00		
603	Encumbrances	--	(67,200.00)	987,200.00
	Total appropriated			987,200.00
Unappropriated:				
770	Fund balance, July 1, 2017		39,302.31	
303	Budgeted fund balance		(664,400.00)	
	Total fund balance			362,102.31
	Total liabilities and fund equity			362,102.31

RECAPITULATION OF FUND BALANCE

	<u>Budgeted</u>	<u>Actual</u>	<u>Variance</u>
Appropriations	1,054,400.00	67,200.00	987,200.00
Revenues	(390,000.00)	(42,341.00)	(347,659.00)
Subtotal	664,400.00	24,859.00	639,541.00
Less: Adjustment for prior year encumbrances	(.00)	(.00)	--
Budgeted Fund Balance	664,400.00	24,859.00	639,541.00

REPORT OF SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

DRAFT

Interim Statements Comparing
Budgeted Revenue with Actual to Date and
Appropriations with Expenditures and Encumbrances to Date
(For 3 month period ending September 30, 2017)

REVENUES/SOURCES OF FUNDS		Budgeted <u>Estimated</u>	Actual to <u>Date</u>	Note: Over or (Under)	Unrealized <u>Balance</u>
40-1xxx	Revenue from local sources DEBT SERVICE	40,080.00	20,040.00	(UNDER)	20,040.00
40-3xxx	Revenue from State sources	349,920.00	22,301.00	(UNDER)	327,619.00
40-303	Budgeted Fund Balance	664,400.00	.00	(UNDER)	664,400.00
	TOTAL DEBT SERVICE FUND	1,054,400.00	42,341.00	(UNDER)	1,012,059.00
EXPENDITURES		<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	Available <u>Balance</u>
	REPAYMENT OF DEBT				
40-701-510-XXX	Repayment of Debt - Regular	1,054,400.00	67,200.00	.00	987,200.00
	TOTAL DEBT SERVICE FUNDS	1,054,400.00	67,200.00	.00	987,200.00

**REPORT OF THE SECRETARY
 TO THE BOARD OF EDUCATION
 **** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
 DEBT SERVICE FUNDS - FUND 40**

DRAFT

**Schedule of Revenues
 Actual Compared with Estimated
 (For 3 month period ending September 30, 2017)**

		<u>Estimated</u>	<u>Actual</u>	<u>Unrealized</u>
	Revenue from Local Sources			
40-1210	Local Tax Levy	40,080.00	20,040.00	20,040.00
	Revenues from State Sources			
40-3160	Debt Service Aid Type II	349,920.00	22,301.00	327,619.00
40-303	Budgeted Fund Balance	664,400.00	.00	664,400.00
	Total Local Repayment of Debt	1,054,400.00	42,341.00	1,012,059.00
	TOTAL REPAYMENT OF DEBT	1,054,400.00	42,341.00	1,012,059.00

REPORT OF SECRETARY
TO THE BOARD OF EDUCATION

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
DEBT SERVICE FUNDS - FUND 40

DRAFT

Statement of Appropriations
Compared with Expenditures and Encumbrances
(For 3 month period ending September 30, 2017)

	<u>Appropriations</u>	<u>Expenditures</u>	<u>Encumbrances</u>	<u>Available Balance</u>
DEBT SERVICE FUNDS				
Regular Debt Service				
40-701-510-834 Interest on Bonds	134,400.00	67,200.00	.00	67,200.00
40-701-510-910 Redemption of Principal	920,000.00	.00	.00	920,000.00
Total Regular Debt Service	1,054,400.00	67,200.00	.00	987,200.00
TOTAL DEBT SERVICE FUNDS	1,054,400.00	67,200.00	.00	987,200.00

Transfers in accounting period September 2017 to September 2017

<u>Date</u>	<u>Description</u>	<u>Amount</u>	<u>Remarks</u>
09/14/17	Transfer from 11-204 -100 -101 -03 to 11-209 -100 -101 -03	81,593.00	
09/14/17	Transfer from 11-204 -100 -101 -03 to 11-214 -100 -101 -03	88,557.00	
09/25/17	Transfer from 11-000 -261 -420E-08 to 11-000 -261 -420E-09	200.00	
09/26/17	Transfer from 11-000 -261 -420E-08 to 11-000 -261 -420E-09	1,000.00	
09/30/17	Transfer from 11-000 -230 -890 -00 to 11-000 -230 -630R-00	1,500.00	
09/30/17	Transfer from 11-000 -261 -420D-10 to 11-000 -261 -420C-09	5,000.00	
09/30/17	Transfer from 11-000 -261 -420D-10 to 11-000 -261 -420C-10	3,000.00	
09/30/17	Transfer from 11-000 -261 -420C-07 to 11-000 -261 -420C-10	560.00	
09/30/17	Transfer from 11-000 -261 -420E-06 to 11-000 -261 -420E-09	2,900.00	
09/30/17	Transfer from 30-000 -400 -454 -10 to 30-000 -400 -454 -09	295,062.54	
09/30/17	Transfer from 30-000 -400 -451 -09 to 30-000 -400 -454 -09	18,000.00	

SB360

Budget year: 2017-18

Acct period: October 2017

Batch number: A078

**** VOORHEES TOWNSHIP BOARD OF EDUCATION ****
BATCH A078 CHECKS VOIDED

10/18/2017 11:46:11 AM

Page 1 of 1

<u>Check Number</u>	<u>Void Date</u>	<u>Vendor number and name</u>	<u>Total Check Amount</u>	<u>P.O. Number</u>	<u>Account number</u>	<u>Account Amount</u>
73696	10/18/17	1242 DYNTEK SERVICES, INC.	-68,779.00			.00
Total checks voided:		1	-68,779.00			

**RESOLUTION FOR MEMBER PARTICIPATION
IN A COOPERATIVE PRICING SYSTEM**

A RESOLUTION AUTHORIZING THE (CONTRACTING UNIT)
TO ENTER INTO A COOPERATIVE PRICING AGREEMENT

RESOLUTION NUMBER

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration; and

WHEREAS, the Hunterdon County Educational Services Commission, hereinafter referred to as the "Lead Agency " has offered voluntary participation in a Cooperative Pricing System for the purchase of goods and services;

WHEREAS, on (DATE OF ACTION) the governing body of the (CONTRACTING UNIT), County of (COUNTY OF LOCATION) , State of New Jersey duly considered participation in a Cooperative Pricing System for the provision and performance of goods and services;

NOW, THEREFORE BE IT RESOLVED as follows:

TITLE

This RESOLUTION shall be known and may be cited as the Cooperative Pricing Resolution of the (CONTRACTING UNIT)

AUTHORITY

Pursuant to the provisions of *N.J.S.A. 40A:11-11(5)*, the (CHIEF EXECUTIVE OFFICER) is hereby authorized to enter into a Cooperative Pricing Agreement with the Lead Agency.

CONTRACTING UNIT

The Lead Agency shall be responsible for complying with the provisions of the *Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.)* and all other provisions of the revised statutes of the State of New Jersey.

EFFECTIVE DATE

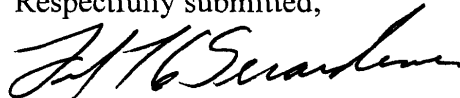
This resolution shall take effect immediately upon passage.

CERTIFICATION

BY:  **Dr. Frank T. DeBerardinis**
Assistant Superintendent
For Business/Board Secretary
(NAME AND TITLE)

ATTEST BY: 
Michelle Mortelletti, Accounts Payable
(NAME AND TITLE)

Respectfully submitted,



Frank T. DeBerardinis, Ed.D.

Assistant Superintendent

for Business/Board Secretary

FTD:lms
10-31-17

